



भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड) (RAILWAY BOARD)



No. 2024/E(W)/01/08/4

New Delhi, dated 06.08.2024

The General Managers/DGs/CAOs (P)
All Indian Railways, PUs & CTIs.


The Chief Medical Directors/Officers
All Indian Railways/Production Units.

Sub: Clarification for issuance of only fresh Passes after expiry of validity period.

Instances of some Pass Issuing Authorities extending validity period of Special Passes issued on Medical Grounds by making repeated endorsements on them have been brought to the notice of Board.

2. In this context, it may be noted that there is no provision in the extant Railway Servants (Pass) Rules, 1986 (Second Edition-1993) for extension of validity period of a Pass by making endorsement on the same, as it may lead to ambiguity and misuse. Pass Issuing Authorities are accordingly advised to ensure that only fresh Passes are issued as per extant rules and not to make endorsements for extending validity period.

3. However, if any inadvertent error occurs/is noticed on a Physical Pass, the same can be corrected by respective Pass Issuing Authorities with due attestation.


(V. Somadas) 06/08/24

Dy. Director Estt. (Welfare)-I
Railway Board

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Copy to:-

- (i) DG(RHS), Railway Board : For information.
- (ii) EDVT/Railway Board
- (iii) JS/Railway Board
- (iv) General Manager (Vigilance) : For information w.r.t. letter No. Vig./PC/V1/
Northern Railway, New Delhi. 2022/06/02121/MB dated 14.05.2024.