



WORK STUDY REPORT

ON

REVIEW OF COMMERCIAL SAFAIWALA STAFF

WORKING IN

COMMERCIAL DEPARTMENT

OVER

MORADABAD DIVISION

2020-21

WORK STUDY TEAM

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Central Planning Cell
Northern Railway,
Headquarters Office,
Baroda House,
New Delhi

EXECUTIVE SUMMARY

This study was allotted to Central Planning Cell, HQ Office on the directives of SDGM/NR to identify redundant/unproductive activities with a view to eliminate wasteful expenditure and to improve manpower productivity of sanitation staff under Commercial Department over Moradabad Division.

STAFF POSITION

The total sanctioned and on roll strength of safaiwala staff of Commercial Department over Moradabad Division is as under:-

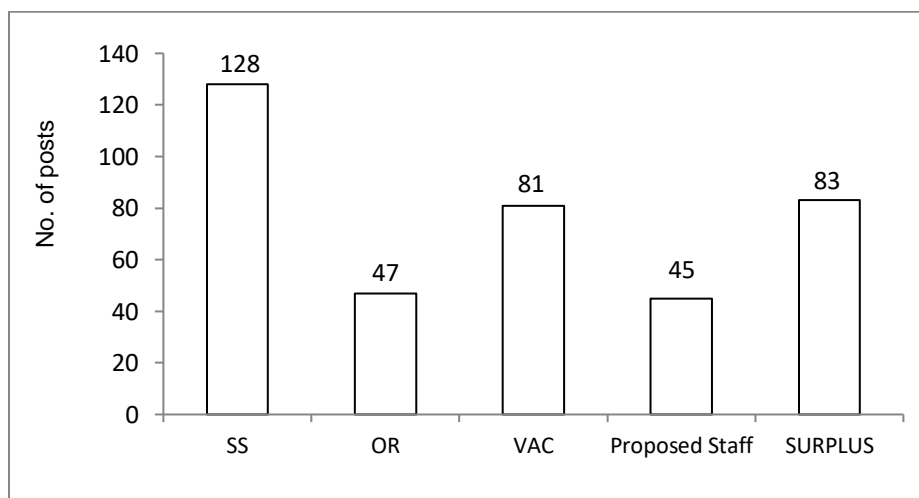
S.N.	CMI	Category	S/S	O/R	Var.
1	CMI/Station	Commercial Safaiwala	128	47	81

No. of posts identified as surplus and recommended for surrender: -

Gr. 'C' = Nil
Gr. 'D' = 83 posts
Total = 83 posts

FINANCIAL IMPLICATIONS

Anticipated recurring savings = ₹ 241.80 lakh per annum.
Capital saving = Nil
Total = ₹ 241.80 lakh per annum



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SYNOPSIS

Cleanliness is an important aspect in human life as it provides not only good health but also helps to create better working environment. To increase the working efficiency, there is need for maintaining good level of cleanliness at work place of any organization. Due to introduction of new policies in Railways, the contractual system is has been encouraged in some activities where the safety is not involved i.e., mechanized cleaning of coaches, station cleaning, maintenance of assets in works department, catering and vending etc. It is also true that a lot of modernization and technological up-gradation and mechanized cleaning have been also adopted in cleaning activities by Railways.

Keeping above in view, SDGM/NR assigned work study on review of Safaiwala staff working in Commercial Department over Moradabad Division to Central Planning Cell HQ Office, Northern Railway with a view to economize utilization of existing safaiwala staff in face of existing system and also suggest ways and means to improve the quality of cleanliness standard.

During the conduct of study, the team consulted all the CMI's Headquarters and studied the existing system of working of safaiwala staff and noted that most of the workload of safaiwala staff are being done by contractual labour. The team observed that the activities being carried out by contractors are cheaper than the departmental labour. Keeping all aspects into consideration, the team has identified 83 posts of safaiwala staff as surplus under Commercial Department over MB Division and recommended for surrender. If the recommendation made in the report will be implemented in toto, a net recurring saving to the tune of ₹ 241.77 lakh per annum can be achieved.

SUMMARY OF RECOMMENDATIONS

S. N.	Recommendations	Refer para No.	Accepting/ implementing authority.								
1	<p>It is proposed that 83 posts of commercial safaiwala in Gr. ₹ 5200-20200-1800 are identified as surplus in Commercial Deptt over Moradabad division and recommended for surrender as under.</p> <table border="1"> <thead> <tr> <th>S No</th><th>Category</th><th>Grade in ₹</th><th>No of Posts identified as surplus</th></tr> </thead> <tbody> <tr> <td>1</td><td>Commercial safaiwala</td><td>5200-20200+1800</td><td>83</td></tr> </tbody> </table>	S No	Category	Grade in ₹	No of Posts identified as surplus	1	Commercial safaiwala	5200-20200+1800	83	2.5.0	ADRM/MB Sr.DCM/MB Sr.DPO/MB
S No	Category	Grade in ₹	No of Posts identified as surplus								
1	Commercial safaiwala	5200-20200+1800	83								

ACKNOWLEDGEMENT

The team is highly grateful to Shri Maan Singh Meena, ADRM/MB, Smt. Rekha, Sr.DCM/MB & Sh. Vipul Goel, Sr.DPO/MB and other functionaries in providing relevant data/information and giving valuable guidance and cooperation to the team during the conduct of study.

1.0 INTRODUCTION

1.1 MB Division is an important division of Northern Railway spread over the territories of UP and Uttarakhand. A sufficient goods and passenger traffic passes through MB Division, Commercial Department has also been entrusted the work of cleanliness of railway stations premises.

1.2 Cleanliness is one of the important aspects in human life. Neat and clean working environment not only keep the person healthy but also increase the working efficiency. Due to change in government policy, certain activities where the safety aspect is not involved i.e., cleaning activity, maintenance work in works branch of Engg. Deptt. loading/unloading of parcel and handling of guards/loco pilots boxes etc, are being carried out by contractual labour on contract basis successfully. With the implementation of these policies, the quality of work has improved, whereas the expenditure incurred on labour charges have reduced. Technological advancements have also been introduced like jet cleaning machine, vacuum cleaner, modern wipers, improved infrastructure i.e., glazed floors, walls and stairs etc. This has resulted in less effort in cleaning and encouragement of modern equipments, which has eased the working of safaiwala staff. This has not only reduced the physical stress and workload of staff but also improved the standard of cleanliness.

The Commercial safaiwala staff are responsible to carry out the cleaning activities like, brooming, dusting, washing, toilet cleaning etc. of station building, circulating area of station, rag picking from tracks and colony as well.

1.3 Keeping in view of above, SDGM/NR allotted a work study on "Review of safaiwala staff working in Commercial department over MB division" with a view to economize utilization of existing safaiwala staff in face of existing workload

1.4 TERMS OF REFERENCE:

The study has been conducted under the following terms of references:-

1. To review staff strength vis-à-vis existing workload.
2. To suggest ways and means to eliminate wasteful expenditure on unproductive/redundant activities.
3. To suggest ways and means to improve the standard & efficiency of sanitation working.

1.5 METHODOLOGY ADOPTED

The following method study and work measurement techniques were Adopted to conduct the work study:-

1. Data collection and its critical analysis.
2. Physical check, Spot observations, work sampling, analytical Estimation & yard stick in vogue, if any.
- 3 Held discussions at various levels.

2.0.0 BRIEF DESCRIPTION, STAFF POSITION, WORKLOAD, CRITICAL ANALYSIS, PROPOSED STAFF AND RECOMMENDATIONS.

2.1.0 BRIEF DESCRIPTION

2.1.1 Moradabad division is an important division of Northern Railway. Commercial Safaiwala staff carry out the cleaning of the station premises. The cleaning activities carried out by Railway staff at station is supervised by the Commercial Department. Sanitation safaiwala staff is utilized for cleaning/sweeping of offices, platforms and rag picking from tracks, surrounding area, toilets & water booths etc. The sanitation staff of Commercial Department is functioning under the administrative control of CMI/SS/SM at different stations over Moradabad Division.

2.1.2 The study is confined to Commercial safaiwala staff under Commercial department. It is therefore, essential to mention the CMI headquarters controlled by Sr.DCM/MB at different locations over MB Division.

2.2.0 STAFF POSITION

2.2.1 During the course of study the team collected the detailed staff position from 'P' Branch of MB Division as well as from Commercial Branch also. The team has taken into consideration the sanctioned strength, as given by 'P' Branch and on roll position as received from the sectional CMI. The detailed staff position is placed at Annexure-II in the report and summarized position of the same is tabulated below :-

S. No	Sectional CMI	Category	S/S	O/R	Variation
1	HPU	Safaiwala	128	47	81
2	MB-I	-do-			
3	MB-II	-do-			
4	BE-I	-do-			
5	BE-II	-do-			
6	SPN	-do-			
7	HRI	-do-			
8	CH	-do-			
9	LRJ	-do-			
10	HW	-do-			
Total			128	47	81

The above table reveals that the on roll position of Commercial safaiwala staff is 47 against the sanction strength of 128 and 81 posts of Commercial safaiwala are lying vacant.

2.3.0 CRITICAL ANALYSIS

Sanitation is an essential activity in any working/residential place. The working/residential places of human being should be neat and clean which not only helps to keep the person healthy and fit but also affect the working efficiency. A sufficient number of safaiwala staff is deployed under Commercial department over MB division for upkeep the standard of cleanliness. Due to introduction of advance technology and adoption of modern techniques, a lot of mechanized/sophisticated machines have been introduced in the sphere of cleaning. i.e. jet cleaning machine, vacuum cleaner, electric wiper etc. which not only improve the standard of cleaning but also affects the utilization of available manpower. It is also true that after implementation of the VIIth Central Pay Commission, the establishment cost of government employee has increased tremendously.

Consequently, as per latest policy guidelines contractual system is encouraged in some activities where the safety is not directly involved, which not only improve the quality of work but also reduce the expenditure in terms of manpower productivity. It was also noticed that at stations almost all cleaning activities under Commercial Department have been carried out on contract basis.

- A JPO (Joint Procedural Order) has been issued between Commercial & Medical Department mentioning that cleaning activities of road side stations will be looked after by Commercial Deptt; from the available cash imprest for various categories of stations vide Railway Board letter No. 06/TG-IV/10/sanitation policy dt.04.01.2007. The cash imprest will be utilized for cleanliness, petty repairs, beautification of stations, replacement of electric lamps/bulbs, medical aid to ailing passengers, mosquito repellent and in any other incidental repairs etc.
- The one of biggest advantage of outsourcing is cost savings. The lower cost of labour due to outsourcing is very economical to the system.
- The staff like safaiwala, khallasi multipurpose, Valveman, Dak Courier etc falls in the non safety category and has been declared redundant by the Railway Board and as per directives issued by GM/NR Letter no. 807-E/surrender of posts/, MPP*2017 dt/ 08/02/2017.
- Vide letter No. E(MPP)2018/1/1 RBE No. 48/2020 dt 02/07/2020, the Railway Board has freezed the new creation of post except in safety category and decided to surrender the 50% vacancy of non safety cadre.

- 2.3.1 The cash imprest is assigned according to category of stations, as per Commercial Department of HQ Office letter No. 177/MC/Cleanliness/Policy/2013 dt.25.06.2014 as under:-

SN	Category of station	Present incurred imprest @ Rs. Per month
1	A-1(SD)	60000/-
2	A-1(SS)	40,000/-
3	A	25,000/-
4	B	30,000/-
5	D	20,000/-
6	E	15,000/-

- 2.3.2 At 13 stations the Comprehensive Mechanized cleaning activities have been out sourced in commercial department. The details are given as under:

S. No.	Station	Name of work	Period	Monthly rate (in Rs.)
1	DDN	Mechanized cleaning of PFs, rag picking and Cleaning of coaching yard	Up to 01.01.2021	386505/-
2	HW		Up to 21.06.2023	2354935/-
3	BE		Up to 17.01.2021	1299246/-
4	SPN		Up to 15.01.2021	279416/-
5	RMU		Up to 12.12.2020	149650/-
6	CH		Up to 30.01.2021	112237/-
7	MB		Up to 08.06.2023	2557453/-
8	HPU		Up to 15.06.2024	496963/-
9	RK		Up to 28.11.2020	184573/-
10	LRJ		Up to 15.06.2024	423911/-
11	NBD		Up to 12.12.2020	143445/-
12	AMRO		Up to 22.08.2023	265957/-
13	New Rishikesh		Work not started so far.	735653/-

2.4.0 REQUIREMENT OF STAFF

2.4.1 The team consulted the workload of stations from the cleaning point of view, with each CMI of the division and observed that the work of cleaning at 13 stations are being done under comprehensive cleaning contract by the contractor and rest are being managed by station imprest.

2.4.2 Keeping all these facts in view, the team observed that 13 stations are functioning under Commercial Department under the supervision of CHI purely on contract basis i.e. DDN, HW, BE, SPN, RMU, CH, MB, HPU, RK, LRJ, NBD, AMRO and New Rishikesh. The cleaning activities at road side stations are being done by hiring labour from outside and payment is being done from nominated imprest of the station.

To meet with any emergency/exigency, some staff has been proposed under CMI is described as under:-

2.4.3 CMI-HPU

The following stations falls under the jurisdiction of CMI-HPU and the station wise workload and proposed requirement of departmental staff is as under:-

SN	Stations	Workload	Cleaning activity carried out by deptt or by hired labour from station imprest	Proposed requirement of S/Wala staff	Remarks
1	Mehroli (MFH)	Track=04, platform=02, FOB=01, STN Bldg=SS, SM, RPF, GRP, Booking Office, Parcel Office, Reservation Office, ESM, IInd Class waiting hall=1, toilets & urinals., store, circular area.	cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp. ₹ 15,000/- E-Class station
2	Dasna (D.S)	circulating area, Rag picking from track=04, surface cleaning of platform 2 nos., Station building,, ASM, SS, ESM office, booking office, waiting hall, circ. Area, FOB-1 etc.	cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp . ₹ 15,000/- E-class station
3	Pilkhuva (PKW)	Track=05, platform=03, Toilet & Urinal=2, Station building, ASM, Booking office, 2nd Class waiting hall, SS, ESM, FOB=1, Store=1.	cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 20,000/- D-class station
4	Hapur (HPU)	Circulating area Track=07, platform=5, FOB=-1, Station building, STN Bldg, Booking Office, Reservation Office, 1 st Class waiting room for Gents & Ladies, RPF, GRP, SM, SS, S&T, RRI Power cabin, circulating area store, CBS office etc., HI, URM &	All cleaning activity carried out under comprehensive cleaning contract.	Nil	Cash imp. ₹ 25,000/- A-Class station

		NRMU offices, Toilet & Urinals. Cleaning activity carried out under comprehensive cleaning contract for which the contractor is being paid ₹ 1,07,854/- p.m.			
5	Babugarh (BBO)	Track=4, platform=-2, FOB=01 Station building, ESM, ASM, SS, S&T Office, store, Toilet=1, urinals =1, 2nd Class waiting hall.	All cleaning activity carried out by hired labour from the station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
6	Kuchesar Road (QXR)	Track=04, platform=2, FOB=1, Stn Bldg, Booking office, ESM, SS, SM, S&T, RPF , waiting hall=01.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash Impl. ₹ 15,000 E-Class Station
7	Simbhawali (SMBL)	Track=-5, platform=3, FOB=1, Stn. Bldg, SM Office, SS, ESM Office, Toilet=2, urinals=01, 2nd Class waiting hall.	Cleaning activity carried out by hired labour from the station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
8	Garh Mukteshwar (GMS)	Station building Track=5, platform=3, FOB=01, , STN bldg, ASM room, SS Office, Store, S&T Office, toilet=1, goods office, booking office=1, 1st & 2nd Class waiting hall, GRP	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp. ₹ 20,000 D-class station
9	Garh Mukteshwar (GGB)	Track=2, platform=02, FOB=01 Station building, ASM, booking office S&T office, ESM, toilet =1, waiting hall=1, circular area.	Cleaning activities carried by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
10	Kharkhoda (KXX)	Track=2, platform=01, FOB=1, Station building, booking office, ASM, ESM, toilet=1, waiting hall=1.	cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
11	Hafizpur (HZR)	Station building Track=02, platform=02, toilet & urinal, FOB=1, ASM Office, ESM, Booking Office, waiting hall.	Cleaning activity carried by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
12	Gulaoti (GLH)	Track=2, platform=-2, SM, ESM, booking Office, toilet=2, urinal=1,waiting hall=2, FOB=1	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
13	Baral (Bral)	Track=2, platform=2, waiting hall=1, Station building, SM, ESM, Booking office, toilet=2, store, urinals=1.	All cleaning activities carried out by hired labour from stn. imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
14	Buland Shahr (BSC)	PF=1, track=2,toilet=2, Station building, ASM, ESM, 1 st Class waiting hall=1, store=2,GRP, RPF, Booking Office, 2nd Class waiting hall=01.	-do-	Nil	Cash Imp. ₹ 20,000 D-class station
15	(Khurja City (KYJ))	Stn. bldg., ASM, Booking, ESM, Reservation office, Store, SS, Gen. room, PF=1, track=2, toilet=2, urinal=1, 1 st & 2 nd Class waiting hall=1.	Cleaning activities carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
16	With CMI	A gang with CMI for misc. work, office & dak courier etc.		03.00	
		Adding LR &RG @ 29% on 3		1.0	
		Total		04.00	

The proposed requirement comes to 4.0 under CMI/HPU.

2.4.4 MORADABAD (MB-I)

The following station falls under the jurisdiction of CMI-MB-I and the station wise workload & proposed requirement is as under:-

SN	Stations	Workload	Cleaning activity carried out by deptt or by hired labour from station imprest	Proposed requirement of S/Wala staff	Remarks
1	Moradabad	Station building, Track=09, platform=07, FOB=02, ASM office, SS, S&T office, RPF, GRP, CIT & IT office, Guard lobby, SSE, C&W Office, Ist class waiting room=02, Parcel Office, Rly. Magistrate Office, Booking office, retiring room=05, train light office at PF No. 6 & 7, cir area, IInd entry. The cleaning activity carried out under comprehensive cleaning contract for which the contractor is being paid ₹ 10,64,279/-p.m.	Cleaning activity carried out by contractor	-	Cash Imp. ₹ 25,000 A-class station
2	Harthala (HRH)	circulating area, Track=05, platform=02, FOB=01, Station Building, ASM, SS room, waiting halls urinals and lavatory etc.	All cleaning activity carried out by hired labour from the station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
3	Aghwanpur (AWP)	Track=4, platform=2, Station building, SM office, SS, S&T office, waiting hall=01, toilet & urinals.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
4	Matlabpur (MTB)	Track=03, platform=02, FOB- Nil, STN Bldg, SS, SM, S&T, Booking hall, waiting hall, toilet & Urinals.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
5	Kanth (KNT)	circulating area, Track=04, platform=02, FOB=01 station building, SM, SS, S&T Office, parcel office, waiting hall.	All cleaning activity carried out by hired labour from the station imprest	Nil	Cash Imp. ₹ 20,000 D-class station
6	Mewa Nawada (MWE)	Circulating area, Track=3, platform=2 FOB-1, Station Building, SM, ASM, S&T, waiting hall=01, toilet & urinals.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
7	Seohara (SEO)	Track=4, platform=02, FOB=1, Station building, SS, SM, S&T, Ist Class waiting room=1, Reservation & booking office, parcel office, waiting hall=1, waiting hall=01, Toilet & Urinals=01.	-do-	Nil	Cash Imp. ₹ 20,000 D-class station

8	Chakrajmal (CAJ)	Track=3, platform=02, Station building, SS, SM, S&T waiting hall=01, toilet & Urinals=01.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
9	Dhampur (DPR)	Track=4, platform=2, FOB=1 STN BLDG=SM, SS, S&T waiting hall, Booking & Reservation Office, waiting room=02.	-do-	Nil	Cash Imp. ₹ 20,000 D- class station
10	Habibwala (HBW)	Track=3, platform=2, Station Building, SS, SM, booking office, waiting hall, FOB=Nil, circulating area etc.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
11	Puraini (PNI)	Track=2, platform=02, FOB=1, Station building SM, SS room, cir.area (small) etc.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
12	Nagina (NGG)	circulating area, Track=5, platform=03, FOB=1, Stn Bldg=SM, SS, S&T Booking office, PRS office RPF, GRP, parcel office, waiting hall, ladies & genets urinals & toilets.	-do-	Nil	Cash Imp. ₹ 20,000 D- class station
13	Bundaki (BEK)	Track=4, platform=02, FOB=1, Station building, SM, SS, Booking Office, PRS Office, S&T waiting hall-01	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
14	Murshadpur (MSDR)	circulating area, Track=04, platform=2, FOB=1, Station building, SM, SS.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
15	Nzibabad (NBD)	Stn. bldg. Track=6, Platform=4, FOB=1, SM, SS Office, CIT waiting hall, waiting room=02, Dormitory, RPF, GRP, Booking & PRS Office, SSE C&W, Elect. & S&T waiting hall. Cleaning activity carried out under comprehensive cleaning contract for which the contractor is being paid ₹ 1,07,493/- p.m.	Under comprehensive cleaning contract.	Nil	Cash Imp. ₹ 30,000 B-class station
16	Saneh Road (SNX)	Track=2, platform=1, FOB=Nil, Station Building, SM, SS, Office.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
17	Kotdwara (KTW)	circulating area, track=2, platform=1, Station building, SM, SS, Booking Office, 1 st Class, waiting room=3, waiting hall=1, retiring room=2, ORH=1, RPF Office	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp. ₹ 20,000 D class station
18	FazalPur (FZL)	Stn. building, ASM, booking office, PF=2, track=4, SS, ESM	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
19	Mauzzampur Narainjai (MZM)	Track=5, PF=3, FOB=1, stn.bldg.SS, SM, ESM Office, waiting hall=1	Cleaning activity carried out by hired labour from station	Nil	Cash imp. ₹ 15,000 E-Class Station

			imprest.		
20	Chandok (CNK)	Track=3, PF=2, FOB=Nil, Stn. bldg., SM, SS, ESM, waiting hall.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
21	Balawalil (BLW)	Track=4, PF=2, Cir. Area, Stn. bldg. SS,SM	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
22	Raisi (RSI)	Track=4, PF=3, Stn. bldg. SM, SS	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
23	For Misc. work with CMI, A gang of 4 men			04	-
		Adding RG+ LR @ 29% on 4		01	
The proposed requirement comes to				05	

The proposed requirement comes to 05 under the beat of CMI/MB-1.

2.4.5 MORADABAD-II

The following stations falls under the jurisdiction of CMI-MB-II and the station wise workload & proposed requirement is as under:-

SN	Stations	Workload	Cleaning activity carried out by deptt or by hired labour from station imprest	Proposed requirement of S/Wala staff	Remarks
1	Katghar (KGF)	Track=04, platform=02, FOB=02, Station building, Waiting room, circulating area etc.	By hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
2	Lodipur Bishan (LPB)	track =2, FOB =Nil, SM, waiting hall=01, circulating area , Station building, booking office, PF=2, ESM Room, toilet & Urinals. Gen.Room.	By hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
3	Haklimpur (HKP)	circulating area, Track=02, platform=2, FOB=01, Station building, SM, SS, S&T, ESM Office, D.G.Room. etc.	By hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
4	Kawlsa (KIV)	Track=4,Platform=2, Station building, Circulating area, waiting hall, FOB=1, ESM, Gen. Room, Toilet & Urinals.	By hired labour from station imprest	Nil	Cash Imp. ₹ 10,000 E class station
5	Amroha (AMRO)	Track=4, platform=03, Station building, circulating area, FOB=1 SM Office, waiting hall, S&T office etc.,ESM, SS,RPF, GRP, Booking office, Ist & IInd waiting room, store, toilet & Urinals, Reservation & Enquiry Office.	Cleaning activity carried out by contractor	-	Cash Imp. ₹ 30,000 B class station
6	Kaphurpur (KFPR)	Track=3, platform=2, Stn. bldg. SM, cir. area, ESM office, Gen. Room etc.	By hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station

7	Mahesra (MHHR)	Track=2, platform=2, FOB=nil, Station building, circulating area, ASM, waiting hall, AG room, ESM Office, toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
8	Gajrola (GZL)	PF=3, FOB=1, SS, SM, RPF, GRP, booking office, reservation office, enquiry, ESM Office, Ist & IInd Class waiting room, toilet & urinals.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp. ₹ 20,000 D-class station
9	Kakadhar (KHE)	Track=02,platform=02,FOB=01, Station building, SM, SS, Reservation office, booking office, PRS Office, waiting hall.	All leaning activity carried out by hired labour from station imprest .	Nil	Cash imp. ₹ 15,000 E-Class Station
10	Mandi Ghanora (MNDR)	Track=02,platform=02,FOB=Nil, Station building, Booking office, waiting hall, toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
11	Chandpur Siyau (CPS)	Track =2, platform=2, FOB=nil Station building, circulating area, , booking office, waiting hall.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp. ₹ 20,000 D- class station
12	Haldor (HLDR)	Track=2, platform=2, FOB=Nil, Station building, circulating area, ASM, waiting hall, toilet & Urinals.	-do-	Nil	Cash Imp. ₹ 20,000 D-class station
13	Bijnor (BJO)	Track =4, platform=02, FOB=nil, Station building, circulating area, waiting hall, cir. Area.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash Imp. ₹ 20,000 D-class station
14	Basi Kiratpur (BSKR)	Track=2, platform =2, FOB=nil, Station building, circulating area, SM Office, booking cum reservation, toilet & Urinals.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
15	With CMI	For Misc. work a gang of 4 men		4.00	
		Adding RG+ LR @ 29% on 4		01.00	
		Total		05	

The proposed requirement comes to 05 safaiwala under CMI-MB-II.

2.4.6 BAREILLY (BE-I)

The following stations falls under the jurisdiction of CMI-BE-I and the station wise workload and proposed requirement is as under

SN	Stations	Workload	Cleaning activity carried out by deptt or by hired labour from station imprest	Proposed requirement of S/Wala staff	Remarks
1	Dalpatpur DLP	Track=4, platform=01, FOB=01 Station building, circulating area, SM, SS, Booking Office, PRS, battery room, relay room, IInd class waiting hall, toilet & urinals, E/W cabin.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station

2	Mudha-pandey (MPH)	Stn.bldg, SM, Booking office, SS, Store, Cir.area, cabin=2, waiting hall, battery room, gen.room, ticket stock , FOB=1, PF=2, track=4, E/W cabin with RR	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
3	Rampur (RMU)	Track=9, PF=3, FOB=1m stn. bldg, SS, ASM, RPF, GRP, Parcel Office, ESM, IInd Class waiting hall, retiring room, booking & PRS Goods shed E/W cabin with RR, battery room. Cleaning activity carried out under comprehensive cleaning contract for which the contractor is being paid ₹ 1,33,833/-p.m.	Cleaning activity carried out by contractor.	Nil	Cash Imp. ₹ 25,000 A- class station
4	Sahjad Nagar (SAR)	Track=04,platform =02, FOB=01, stn bldg. SS, ASM, S&T, IInd Class waiting hall=01. Cir. Area, RPF, E/W Cabin=2.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
5	Dhamora (DAM)	Station building, circulating area, Track=02, platform =01, stn bldg. SM, SS, S&T,Cabin=2, battery room & Relay room, toilet & urinals, store.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
6	Dugunpur (DUN)	Track=02, platform=02, FOB=nil stn. Bldg. SM, SS, S&T office, cir. Area cabin=2, ESM, IInd Class waiting hall, toilets & Urinals.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
7	Milak (MIL)	Track=04. Platform=02, FOB=01, stn. Bldg, ASM, SS, S&T office, store, stock room, cir. Area, IInd Class waiting hall, battery & relay room.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
8	Nagaria Sadat (NRS)	Track=4, platform=1, stn bldg. SM, SS, ESM office, store, Battery & Relay room, gen. room, IInd class waiting hall & Cir. Area, toilets & urinals.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
9	Dhaneta (DAN)	Track=4, platform=1, stn. Bldg. ASM,SS, S&T office cir. Area etc., store IInd Class waiting hall, toilets & urinals.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
10	Bhitora (BTO)	Track=04, platform =01, stn. Bldg, ASM, SS, S&T office, IInd Class waiting hall, cir. Area, store.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
11	Parsakhera (PKRA)	Track=4, platform=02, battery & relay room, Station building, circulating area, ASM, SS, S&T,IInd Class waiting hall, toilets & Urinals..	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
12	Calatter-Bakganj (CBJ)	Track=05, platform=1, stn. Bldg. ASM,SS, S&T office, cir. Area, store, IInd class waiting hall, toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station

13	Barreily (BE)	Track=5, PF=4, FOB=2, Stn. Bldg, ASM, SS, RPF, GRP, Parcel Office, ESM, IInd Class waiting hall, retiring room & dormitory about 35 rooms, booking PRS, Goods shed, W-Cabin, Battery room, cleaning activity carried out by contractor for which the contractor is being paid ₹ 4,43,895/- p.m.	Cleaning activity carried out under comprehensive cleaning contract.	Nil	Cash Imp. ₹ 40,000 A1- class station
14	Chanehti (CHTI)	Track=6, platform=02, stn bldg. ASM, SS,S&T office, cir. Area, FOB=1, IInd Class waiting hall=1, toilet & urinals.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
15	Rasuiya (RYS)	Track=3, PF=2, Stn. bldg, SS, ASM, ESM, IInd Class waiting hall, toilets & urinals, cir. Area etc.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
16	With CMI for misc. work a gang of 4 men			04	
		Adding RG+ LR @ 29% on 04		01	
		Total		05	

The proposed requirement comes to 05 under the beat of CMI-BE-I.

2.4.7 BAREILLY BE-II

The following stations falls under the jurisdiction of CMI-BE-II and the station wise workload and proposed requirement is as under:-

SN	Stations	Workload	Cleaning activity carried out by deptt or by hired labour from station imprest.	Proposed requirement of S/Wala staff	Remarks
1	Banthra (BTRA)	Stn. bldg-SM, SS, Goods, Booking Office, toilets & Cir. Area PF=3, Track=6, IInd Class waiting hall, Toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
2	Tilhar (TLH)	Stn, bldg, SS, SM Booking & Goods Office, reservation office, Store, RPF, track=4, PF=3, FOB=1, urinals & Toilets.	-do-	NIL	Cash Imp. ₹ 20,000 D-class station
3	Miranpur Katra (MK)	Stn.Bldg. -SS, SM, ESM Office, Cir. Area, Ist Class waiting room, T/C , Parcel Office, toilet & Urinals, PF=3, Track=3, FOB=1.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
4	Bilpur (BLPU)	Stn. Bldg.SS-ASM, ESM, passenger hall, PF=3, FOB=1, Track=4, Store, Yard, Toilet & Urinals	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
5	Tisua (TSA)	Stn. Bldg, Cir. Area, PF=3, Track=4, SS, SM, ESM Office, waiting hall, Yard, toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station

6	Pitampur (PMR)	PF=3, Track=4, FOB=1, Stn. Bldg, SM, SS Office, Parcel Office, ESM, IInd Class waiting hall, Store, Toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp. ₹ 20,000 D-class station
7	Ram Ganga Bridge (RGB)	Track=02, platform=02, FOB=1 Station building, circulating area, power cabin, IInd waiting hall, SS Office, booking office, SM Office, ESM, Store, Toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
8	Bishrat Ganj (BTG)	Track=04, platform=02, FOB=01 Station building, circulating area, ASM, SS, S&T office, electrical & battery room, RPF, Store, Toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp. ₹ 20,000 D-class station
9	Nisoi (NSU)	Track=01, platform=01, FOB=Nil, Station building, SM, SS, booking office, waiting hall, store-2 etc.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
10	Aonla (AO)	PF=2, Track=3, Parcel Office, SS, SM, waiting room, waiting hall, ESM, Store, Toilet & Urinals.	-do-	Nil	Cash Imp. ₹ 20,000 D-class station
11	Reoti Bohra Khera (RBK)	Track=1, platform=01, FOB=nil, stn bldg. ASM, SS, Dy.SS, waiting hall/room, booking office, cir. Area, toilet & Urinals.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
12	Korengi (KEG)	Track=2, platform=01, FOB=Nil, PRS, stn. bldg. SM, SS, booking office, waiting hall=01, ESM Office, toilet & urinals.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
	With CMI a gang of 4 men for misc. work			04	
	Adding RG+ LR @ 29% on 05			01	
	The proposed requirement comes to			05	

The proposed requirement comes to 05 under CMI-BE-II

2.4.8 SHAHJAHAN PUR (SPN)

The following stations falls under the jurisdiction of CMI-SPN and the station wise workload & proposed requirement is as under:-

SN	Stations	Workload	Cleaning activity carried out by Deptt./hired labour by imprest	Proposed requirement of S/Wala staff	Remarks
1	Shahajahan Pur (SPN)	Station building, circulating area, Track=5, platform=05, FOB=01, stn. bldg. SM, SS, S&T Office, waiting TNC room=02, ladies and gents toilet & urinal=8 retiring room, cir. area, booking office, PRS=01, CRS room=01, RPF & GRP enquiry=01, the cleaning activity carried out by contractor and the contractor is being paid ₹ 1,94,061.05/-p.m.	Cleaning activity carried out by contractor under comprehensive cleaning contract.	Nil	Cash Imp. ₹ 25,000 A-class station
2	Roza (RSA)	Track=05, platform=04, FOB=01, stn bldg. ASM, SS, S&T Room,	Cleaning activity carried out by hired	Nil	Cash Imp. ₹ 20,000

		booking office=01, stock room, toilet & urinal, waiting hall=2.	labour from station imprest		D-class station
3	Bartaron (BRTA) Halt station	Track=03, platform=01, FOB=Nil, stn. bldg SM, SS, S&T, waiting room=01, Toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
4	Uncholia (UCH)	Track=02, platform=01, FOB=nil stn. bldg booking Office, ASM waiting hall=01, Toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
5	Jag Bahadur Ganj (JBG)	Track=02, platform=01, FOB=nil, stn bldg store, passenger waiting hall=1, toilet & urinals, booking office.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
6	Jahani Khera (JKH)	Track=02, platform=02, FOB=Nil stn. bldg. ASM, waiting hall, booking office.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
7	Mekal Ganj (MINJ)	Track=03, platform=01, FOB=nil, stn. bldg ASM, waiting room (small)-01, toilet & urinals.	-do-	Nil	Cash Imp. Cash imp. ₹ 15,000 E-Class Station
8	Maholi (MAHO)	Track=03, platform=01, stn. bldg ASM, toilet & urinals.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
9	Hempur (HMP)	Track=3, PF=2, Stn. Bldg. ASM, S&T, waiting hall, toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
10	Sitapur City (SPC)	Track=03, platform=03, FOB=01, Station building, ASM, waiting hall, toilet, S&T, RPF, Urinal=8, booking office, PRS, CBS, CPS, RPF, GRP, Retiring room. circulating area,	Cleaning activity carried out by hired labour from station imprest.,	Nil	Cash Imp. ₹ 20,000 D-class station
11	Rankot	Station building, circulating area, Track=02, platform=01, FOB=Nil, ASM, waiting hall, booking office, toilet & urinals.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
12	Misri Tirath (MSTH)	Station building, circulating area, Track=03, platform=01, FOB=01, SM, SS, S&T Office, booking office, waiting hall.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
13	Namesaram (NM)	Station building, Track=03, platform=03, FOB=01, booking office, PRS, ASM, SS, waiting hall, urinals & Toilet.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
14	Bani Ganj (BEJ)	Station building, circulating area, Track=03, platform=01, FOB=Nil, SS, ASM, booking office, waiting hal, toilet & Urinals	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
15	Pt.Ram Parasad Bismil (PRPM) Halt Station	Track=05, platform=02, FOB=Nil, stn. bldg. ASM, SS, urinals & toilets, waiting hall=1.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station

16	Khehtia (KH)	Station building, waiting hall, Track=04, platform=01, ASM.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
17	Aigwan (AIG)	Station building, circulating area, Track=03, platform=01, FOB=Nil, ASM Office, waiting hall, toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
18	Anjishaha-bad (AJI)	circulating area, FOB=1, Track=04, platform=03, Station building, ASM, SS, booking office, S&T Office, urinals =1, toilet=2, RPF, waiting hall.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp. ₹ 20,000 D-class station
19	Todarpur (TDP)	Station building, circulating area, Track=03, platform=01, FOB=Nil, waiting hall, ASM Office, Toilet & urinal.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
20	Behta Gokul (BEG)	Station building, circulating area, Waiting hall, Track=03, platform=01, FOB=nil, ASM office, booking office, waiting hall Toilet & Urinals.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
21	Koda (KUF)	Station building, circulating area, Track=03, platform=01, FOB=Nil, ASM Office, booking office, waiting hall, Toilet=2, urinal=2.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
22	With CMI for misc. work a gang of 3 men.			03	
		Adding RG+ LR @ 29% on 03		01	
		The proposed requirement comes to		04	

The proposed requirement comes to 04 under the beat of CMI/SPN

2.4.9 HARDOI (HRI)

The following stations falls under the jurisdiction of CMI-HRI and the station wise workload & proposed requirement is as under:-

SN	Stations	Workload	Cleaning activity carried out by Deptt./hired labour by imprest	Proposed requirement of S/Wala staff	Remarks
1	HarDOI (HRI)	Track=5, platform=3, FOB=2, stn. bldg., ASM, SS, S&T Office, RPF office, goods shed, toilet=8, water booth=4, cir. area, RPF, GRP. the cleaning activity carried out comprehensive contract and the contractor is being paid ₹ 18,06,675.03/p.m.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp. ₹ 25,000 A-class station
2	Karna (KAR)	Track=1, platform=2, stn. bldg, ASM,SS, S&T Office, booking office.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station

3	Masit (MST)	Track=3, platform=2, FOB=Nil, stn. bldg, ASM, S&T Office, waiting hall, toilet=1	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
4	Baghali (BGH)	Track=4, platform=3, FOB=Nil, stn. bldg, ASM, SS, S&T room.	-do-	Nil	Cash Imp. ₹ 20,000 D-class station
5	Balamau (BLM)	Track=07, platform=04, FOB=1, stn. bldg ASM, SS, S&T, cir. Area	Cleaning activity carried out by hired labour.	Nil	Cash Imp. ₹ 20,000 D-class station
6	Dalel Nagar (DLQ)	Track=04, platform=03, FOB=2, Station building: SM, SS, Store, RPF, S&T waiting room=1, waiting hall, VIP room, Ist Gents & ladies Ist & IInd entry booking office, res, office, toilet=4, water booth=30 .	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
7	Umarthali (UTA)	Circulating area, Track=04, platform=02, FOB=Nil, Station building, SM, SS, S&T, waiting room, Toilets & Urinals..	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
8	Sandila (SAN)	Track=6, Platform=3, FOB=1, booking office, stn. bldg. SM, Parcel Office, Goods, RPF SS, S&T Office, store, cir. Area. waiting room=2	Cleaning activity by hired labour from imprest.	Nil	Cash Imp. ₹ 20,000 D-class station
9	Rahimabad (RBD)	Track=7, platform=2, FOB=1, stn. bldg. ASM, SS, S&T, toilet=4, cir.area Booking office, toilet & urinals	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
10	Dilawar Nagar (DIL)	Track=5, platform=2, stn. bldg. ASM, SS, S&T Office, store, cir. Area, Toilet & Urinals.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
11	Maliabad (MLD)	Track=4, platform=3, FOB=1, stn. bldg. SM, SS, S&T Office, store, cir. Area, waiting room, parcel office.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
12	Kakori (KKJ)	Track=5, platform=3, FOB=1, stn. bldg. ASM, SS, S&T Office, store, goods shed, cir. Area, toilet & Urinals.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
13	Madho Ganj (MAH)	Track=3, platform=1, stn. bldg. SM, SS, Booking office, waiting hall, toilet=4, cir. area.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
14	Mallawan (MLW)	Track=3, platform=1, FOB=Nil, stn. bldg. SS, ASM office, store, Booking office, toilet=4.cir.area.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
15	Bangermau (BGMU)	Track=4, platform=1, FOB=nil, stn. bldg. SM, SS, Store, S&T Office, cir.area, goods shed, toilet=1, parcel office.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
16	Safipur (SFRR)	Track=3, platform=2, FOB=nil, stn. bldg. SM, SS, cir. area, toilet=4	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
17	Makhi (MKHI)	Track=2, platform=1, FOB=nil, stn. bldg. SM, SS, Store, S&T Office, cir.area, goods shed, toilet=4	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station

18	For misc. Work, a gang of 3 men with CMI/HRI		03.00	
		Adding RG+ LR @ 29% on 03	01	
		Total	04	

The proposed requirement comes to 4 under the beat of CMI/HRI.

2.4.10 CMI-CHANDAUSI (CH)

The following stations falls under the jurisdiction of CMI-CH and the station wise workload & proposed requirement is as under:-

SN	Stations	Workload	Cleaning activity carried out by Deptt./hired labour by imprest	Proposed requirement of S/Wala staff	Remarks
1	Machhria (MCV)	PF=1, Track=3, FOB=Nil, urinal & toilet, ASM Office, Booking Office, IInd Class waiting hall=1	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
2	Kunderaki (KD)	PF=2, Track=3, FOB=Nil, Toilet=4, ASM, Booking Office, SS, IInd Class waiting hall=1, toilet & urinals.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
3	Sambhal Hatim Sarai (SHTS)	PF=1, Track=2, FOB=Nil, urinal & toilet, Booking office, waiting hall	Cleaning activity by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
4	Rajaka Sahas Pur Jn. (RJK)	PF=3, Track=3, FOB=1, toilet & Urinals, ASM, booking Office, SS, RPF, waiting hall & room.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash Imp. ₹ 20,000 D-class station
5	Jargoan (JRJ)	PF=1, Track=2, Urinal & toilet, Cir. Area, ASM, Booking Office, SS, Gen. Room, RPF, Cir. Area, waiting hall.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
6	Gumthal (GTF)	Track=2, booking office=1, waiting hall, PF=1, SM, SS Office.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
7	Sisraka (SSKA)	PF=1, FOB=Nil, Track=2, Stn bldg: Toilet & Urinals, ASM=1, booking office, SS, waiting hall.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
8	Chandausi (CH)	PF=4, Track=4, FOB=1, Stn. Bldg. SS, SM, Booking, Parcel, Goods Office, Enquiry ENC, RPF, GRP Office, waiting room retiring room, toilets & Urinals, IInd Class waiting hall under Comprehensive cleaning contract for which contract is being paid ₹ 1,00,375/- p.m.	Cleaning activity carried out under comprehensive cleaning contract.	Nil	Cash Imp. ₹ 25,000 A-class station
9	Bahjoi (BJ)	Track=2, PF=2, Stn bldg booking office=1, SS=1, SM, waiting hall, Urinals & Toilets, cir. area.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station

10	Dhanari (DN)	PF=2, Track=2, FOB=Nil, urinal & toilet, ASM, Booking office, SS, waiting hall etc.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
11	Babrara (BBA)	PF=2, FOB=nil, Tack=3, urinal=2, toilet=2, ASM, Booking office, SS, Cir. Area, waiting hall=01, RPF	Cleaning activity carried out by hired labour from station imprest	Nil	Cash Imp. ₹ 20,000 D-class station
12	Rajghat Narora (RG)	PF=1, FOB=1, Track=4, urinal & toilet, ASM=2, booking office=2, SS office, Gen. room, RPF, Cir. Area, waiting hall=3.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash Imp. ₹ 20,000 D-class station
13	Dibal (DIB)	Track=2, waiting hall, PF=2, Cir. Area, Stn. Bldg. –SM, SS, Waiting hall, Toilet & Urinals.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
14	Atrauli Road (AUR)	PF=1, Track=2, Booking Office=1, Waiting Hall=1, SM, SS, Cir. Area.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
15	Asafpur (AFR)	PF=1, FOB=Nil, Track=3, Urinal & Toilet, ASM, Booking Office, SS, Gen. Cir. Area, waiting hall.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash Imp. ₹ 20,000 D-class station
16	Dabtara (DUB)	PF=1, FOB=Nil, track=3, stn bldg: Urinals & Toilets, ASM, Booking Office, SS, Gen. Room, waiting hall=1	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp. ₹ 20,000 D-class station
17	For misc. work A gang with CMI			03	
Adding RG+ LR @ 29% on 03				01	
The proposed requirement comes to				04	

The proposed requirement comes to 04 under the beat of CMI/CH.

2.4.11 CMI-LAKSAR (LRJ).

The following stations falls under the jurisdiction of CMI-LRJ and the station wise workload & proposed requirement is as under:-

SN	Stations	Workload	Cleaning activity carried out by Deptt./hired labour by imprest	Proposed requirement of S/Wala staff	Remarks
1	Laksar (LRJ)	PF=1, FOB=01, Track=4, ASM=1, SS=1, Generator room=1, booking office, waiting hall, cir.area, CIT, CMI, CBS, CPS, PRS, RPF, GRP, Dormitory, waiting hall, Contractor is being paid ₹ 87.786/-p.m. for rag picking and cleaning of coaching yard.	Cleaning activity carried out under comprehensive cleaning contract.	Nil	Cash Imp. ₹ 30,000 B-class station
2	Dasni	PF=1, FOB=nil, Track=2, Toilet & urinal, SS=1, booking office, waiting hall	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station

3	Landaura (LDR)	PF=1, Track=3, toilet & urinal=2, SS=1, ASM, Cir. area.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
4	Dhandhera (DNRA)	PF=1, FOB=nil, Track=2, toilet=2, SS=1, Generator room, booking office, waiting hall.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
5	Roorkee (RK)	PF=2, FOB=1, Track=3, toilet & Urinals, Station building: SS, ASM, CIT, GRP, PRS-1, booking office, Parcel Office, waiting hall. Cleaning activity carried out by contractor and contractor is paid ₹ 1.13.153-p.m. for mechanized cleaning of station	Under comprehensive cleaning contract	Nil	Cash Imp. ₹ 25,000 A-class station
6	Iqbalpur (IQB)	PF=1, FOB=nil, track=2, toilet & urinal=2, ASM=1, SS=1, booking office, waiting hall=1 etc.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
7	Chadiala (CDL)	PF=1, Track=2, toilet & Urinal, ASM, SS, Booking Office, cir.area.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
8	Baliakheri (BAE)	PF=1, FOB=nil, Track=2, toilet & urinal, ASM, SS, booking=1, waiting hall=1, cir. area.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
9	For misc. work ,A gang with CMI-LRJ			03	
		Adding LR and RG @ 29% on 03		01	
		The proposed strength		04	

The proposed requirement comes to 04 under the beat of CMI-LRJ.

2.4.12 CMI-HARIDWAR (HW)

The following stations falls under the jurisdiction of CMI/HW and the station wise workload & proposed requirement is as under:-

SN	Stations	Workload	Cleaning activity carried out by Deptt./hired labour by imprest	Proposed requirement of S/Wala staff	Remarks
1	Dehradun (DDN)	Station building, circulating area Track=12, PF=4, FOB=1, GRP=1, TEL OFF=1, C&W OFF=1, Booking Off=1, RR=2, Dormitory=1, W.Room=2, VIP Room=1, SS Off.=1, TC Off.=1, CIT Off=1, Enq.Off.=1, Clock Room=1, SM Off=1, TNC Off=1, Switch Room=1, RPF=1, Chi Off=1, Parcel I/W=1, CPS Off=1, Parcel O/W=1, Ele.Off=1, CDO=1, Loco Off=1, PRS=1, Passenger Hall=1, Cabin=1,	Cleaning activity carried out under comprehensive cleaning contract.	Nil	Cash Imp. ₹ 40,000 A-class station

		TIA Off.=1, Drain=7, Toilets=4, Bathroom=4, Urinal=2, Cleaning activity carried out by contractor and the contractor is being paid for Mech. cleaning and rag picking is ₹ 1,82,682/-p.m.			
2	Harawala (HRW)	PF=1, Track=6, cir.area, Stn.bldg. booking office=1, SS Off=1, Goods Office=1, ESM Off.=1, PF=1, Goods lavatories=2, waiting hall=1.	Cleaning activity carried out by hired labour from station imprest	Nil	Cash imp. ₹ 15,000 E-Class Station
3	Doiwala (DWO)	Track-3, PF=1, Station building: SM Office, SS Off=1, Booking Off=1, Store=1, Ist Class waiting room=1, IInd Class waiting hall=1, Lavatories=2.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
4	Kansrao (QSR)	SM cum Booking Office=1, PF=1, Track-2	-do-.	Nil	Cash imp. ₹ 15,000 E-Class Station
5	Raiwala (RWL)	SM cum booking Office=1, SS Office=1, ESM Off.-1, PF=3, Track=5, Lavatories=5.	-do-	Nil	Cash Imp. ₹ 30,000 B-class station
6	Virbhadra (VRH)	SM cum booking Off=1, Tack=3, PF=1, lavatories=2.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
7	Rishikesh (RKSH)	SM Office=1, SS Off=1, Booking Off=1, Ist Class waiting room=1, Tack=4, 2 nd Class waiting hall=1, PF=3, lavatories=12, passenger hall=1, Goods Off.1, PRS Office=1, Goods Track=2, Goods PF=2.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp. ₹ 30,000 B-class station
8	MotiChur (MOTC)	SM cum Booking Office=1, SS Office=1, waiting hall=1, ESM Off=1, Track=3, PF=2, lavatories=2, bath=2.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash imp. ₹ 15,000 E-Class Station
9	Haridwar (HW)	Station bldg.=2, cir.area, track=16, PF=9, FOB=4, GRP=1, C&W=4, W. Room=3, VIP Room=1, SS Off=1, TC Off=1, CIT Off=1, Enq. Off=1, Cloak room=1, SM office.=1, TNC Off=1, switch room=1, RPF=1, CHI.Off=1, parcel I/W=1, CPS Off=1, parcel O/W=1, Ele.Off=3, RPF barrack=1, Loco Off.=1, PRS=1, Passenger Hall=3, P.Cabin=1, TI Off=1, Holiday Home=6, Cashier Off=2, CMI Off=1, Power House=1, Saloon siding=1, CCTV Room=1, Drain=9, Facilities-toilets=11, urinal=5,	Cleaning activity carried out under comprehensive cleaning contract.	Nil	Cash Imp. ₹ 40,000 A1-class station

		bathroom=5, cleaning activity carried out by contractor and contractor is being paid ₹ 9,43,800/-p.m. for mechanized cleaning of stations.			
10	Jwalapur (JWP)	SM office=1, Ss Off=1, Booking Off=1, 2 nd Class waiting room=1, track=4, PF=2, lavatories=6, goods off=1, PRS Office=1, Goods track=1, ESM Off=1.	Cleaning activity carried out by hired labour from station imprest.	Nil	Cash Imp. ₹ 20,000 D-class station
11	Ikkar (IKK)	SM cum booking off.=1, waiting hall=1, Track=3, PF=1, ESM office=1, lavatories=1.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
12	Pathri (PRI)	SM cum booking off=1, waiting hall=1, tack=3, PF=1, ESM Office=1, lavatories=4, goods off-1.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
13	Aithal (ATMO_	SM cum booking off=1, waiting hall=1, track=3, PF=1, ESM Office=1, lavatories=2.	-do-	Nil	Cash imp. ₹ 15,000 E-Class Station
14	With CMI, For misc. Work a gang of 4men			4.00	
	Adding LR and RG 29% on 4			01	
	The proposed requirement			05	

The proposed requirement comes to 05 under CMI/HW.

2.4.13 Statement showing stations on which cleaning activities being carried out under comprehensive cleaning contract in commercial depts over Moradabad Division

S. No.	Station	Name of work	Period	Monthly rate (In Rs)
1	DDN	Mechanized cleaning of PFs, rag picking and Cleaning of coaching yard	Up to 01.01.2021	386505/-
2	HW		Up to 21.06.2023	2354935/-
3	BE		Up to 17.01.2021	1299246/-
4	SPN		Up to 15.01.2021	279416/-
5	RMU		Up to 12.12.2020	149650/-
6	CH		Up to 30.01.2021	112237/-
7	MB		Up to 08.06.2023	2557453/-
8	HPU		Up to 15.06.2024	496963/-
9	RK		Up to 28.11.2020	184573/-
10	LRJ		Up to 15.06.2024	423911/-
11	NBD		Up to 12.12.2020	143445/-
12	AMRO		Up to 22.08.2023	265957/-
13	New Rishikesh		Work not started so far.	735653/-

2.5.0

The CMIs wise summarized position of sanction strength, proposed staff and surplus position of Commercial safaiwala staff at road side stations under the beat of CMI over MB Division is given as under:-

S.No	CMI	S/S	Proposed staff	Identified as surplus
1	HPU	128	04	83
2	MB-I		05	
3	MB-II		05	
4	BE-I		05	
5	BE-II		05	
6	SPN		04	
7	HRI		04	
8	CH		04	
9	LRJ		04	
10	HW		05	
Total		128	45	83

The above table reveals that the proposed requirement of commercial safaiwala staff in Commercial Deptt comes to 45 against the sanction strength of 128 and 83 posts identified as surplus and recommended for surrender.

RECOMMENDATION NO.1

It is proposed that 83 posts of commercial safaiwala in Gr. ₹ 5200-20200-1800 are identified as surplus in Commercial Deptt over Moradabad division and recommended for surrender as under.

S No	Category	Grade in ₹	No of Posts identified as surplus
1	Commercial safaiwala	5200-20200+ 1800	83

3.0.0 FINANCIAL IMPLICATIONS

After the implementation of the work study recommendations following are the financial implications.

SN	Category	Grade ₹	Refer Recom. No.	No. of surplus posts	Monthly value per posts ₹	Anticipated annual recurring saving ₹
1	Commercial safaiwala	5200-20200+ 1800	1	83	24278/-	2,41,80,888/-

No. of posts identified as surplus: -

Group 'C' = NIL posts

Group 'D' = 83 posts

Total = 83 posts

Anticipated recurring saving = ₹ 241.80 lacs per annum

Capital saving = Nil

Total saving = ₹ 241.80 lacs per annum

4.0.0 PRODUCTIVITY

4.1.0 The total annual expenditure on the sanctioned strength of Commercial safaiwala staff working in Commercial Deptt over Moradabad Division is tabulated as under:-

S N	Category	Pay Scale + Grade Pay	Monthly value per posts	Sanctioned strength	Total annual expenditure
1	Commercial Safaiwala	5200-20200+1800	24278/-	128	3,72,91,008/-

The above table reveals that a sum of ₹ 3,72,91,008/-per annum is being spent on the sanctioned strength of 128 commercial safaiwala at MB division.

4.1.1. The annual expenditure on the proposed staff working in Commercial Deptt over MB Division is tabulated as under:-

S N	Category	Pay Scale + Grade Pay	Monthly value per posts	Proposed staff	Total annual expenditure
1	Commercial safaiwala	5200-20200+1800	24278/-	45	1,31,10,120/-

The above table reveals that after the implementation of the recommendation of work study report, the expenditure on the proposed staff will come to ₹ 1,31,10,120/-. Therefore the expenditure will be reduced from ₹ 3,72,91,008/- to ₹ 1,31,10,120/- and net recurring saving will be ₹ 2,41,80,888/- per annum.

WORK STUDY REPORT DETAILED CHART

Department : - Commercial

Name of study : - Work Study on review of Commercial Safaiwala staff working in Commercial Department over MB Division.

Activity Centre : - CMI's of HPU, MB-I, MB-II, BE-I, BE-II, SPN, HRI, CH, LRJ, HW

SN	Activity	Brief description of workload	Actual staff deployed	Work Study recommendation	Brief description of workload
1	Cleaning and moping of platform, station buildings, rag picking from tacks, under the beat of CMI over MB Division	Cleaning of track, platform, FOB, station buildings, ORH, Dormitory, circulating area stationery, minor station repair, to help the needed railway passengers.	S/S= 128 O/R=47 Vac =81	SS = 128 Proposed = 45 Surplus = 83	To keep the station neat and clean in Commercial Department over MB Division.

LIST OF ANNEXURES

S.N.	Description	Annex. No.
1	Authority Letter to conduct the work study report No. 16-CP/15/20-21 dt. 07.09.2020.	I
2	Statement showing staff position of commercial safaiwala working in comm. Deptt over MB division.	II

Annexure-II

Staff position of Commercial Safaiwala staff working under CMI over MB Division.

S.No	CMI	Category	Grade Pay	S/S	O/R	Variation
		Commercial S/Wala	5200-20200-1800			
1	HPU	-do-	-do-	128	47	81
2	MB-I	-do-	-do-			
3	MB-II	-do-	-do-			
4	BE-I	-do-	-do-			
5	BE-II	-do-	-do-			
6	SPN	-do-	-do-			
7	HRI	-do-	-do-			
8	CH	-do-	-do-			
9	LRJ	-do-	-do-			
10	HW	-do-	-do-			
Total				128	47	81