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GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
RAILWAY BOARD

No. S1/Chg-II/13/23/Policy

New Delhi, dt. 16-9-1991

The General Managers (Optg.)  
All Indian Railways.

Sub: Authority of Railways in respect  
of passenger services and mid-term  
changes in time tables.

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Instructions regarding authority and jurisdiction  
of the Railways in respect of provision/withdrawal of  
passenger services etc. at the time of revision of time table  
\* / to time. A review of all these instructions on this subject  
has been made by the Ministry of Railways (Railway Board)  
and in supersession of all the previous instructions on  
the subject, Ministry of Railways (Railway Board) have  
now decided as under:-

(i) In respect of non-suburban Passenger, mail/exp.  
and superfast trains, all proposals for introduction of  
new trains/extension of existing services/diversion via  
different route and increase in their frequency at the  
time of revision of time table or during mid-term of  
time table will require prior approval of the Board.

Similarly, all such proposals pertaining to  
suburban (EMU) services will require prior approval of  
the Board except introduction/extension of a service  
on the existing suburban corridor (concerning one  
single Railway) at the time of revision of time table  
which can be approved by the General Manager. However,  
Railways will not extend EMU service beyond the present  
geographical limits to new section without Board's prior  
approval.

Diversion of the route of a stopping passenger  
train running over one railway at the time of revision  
of time table and also that of suburban/local trains  
can be done by GM, in consultation with the GM of  
concerned contiguous Railway in case of proposals  
concerning them.

(ii) Cancellation (full or partial) of Passenger,  
mail/express, superfast and suburban (EMU) trains will  
be done only with the prior approval of the Board except  
that of stopping Passenger at the time of revision of  
time table and also that of suburban/local which can  
be done by the General Managers themselves.

\* / and during mid-term, have been issued from time

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(iii) Provision of new stoppages or cancellation of existing stoppages in respect of Mail/Express and Superfast trains at the time of revision of time table or during mid-term of time table should be implemented only with the prior approval of the Board. However, such proposals in respect of stopping Passenger and suburban/local trains can be approved by the General Manager in prior consultation with the GM of contiguous Railway, in case of change in timings of an inter-railway passenger train.

(iv) Change in schedules of Mail/Express and Superfast trains should be implemented only with the prior approval of the Board. However, change in the schedules of Passenger and Suburban/Local trains can be approved by General Managers themselves.

(v) Introduction/withdrawal of through coach and change of traction of train services will require Board's prior approval.

(vi) While augmentation/reduction in load of passenger and Suburban/local trains can be done by the General Manager, that of Mail/Express and Superfast trains will require Board's prior approval.

2. Following general guidelines should also be kept in view by the Railways while formulating the proposals for introduction of new trains etc.;

(i) For introduction of new trains, extension/diversion and increase in the frequency of the existing services, Railways must take into consideration line capacity, terminal/maintenance facilities and availability of rolling stock so that the existing levels of traffic are not affected. Our effort should be to run existing services with full complement of coaches first. Traffic assessment should also be made before submitting proposals. Railways should refrain from making commitments to public before obtaining Board's approval.

(ii) Any proposal involving two or more Railways must have the prior concurrence of the concerned Railway(s).

(iii) Regarding provision/withdrawal of stoppages, care must be taken to ensure that neither the Railway nor the Railway Board have opposed the proposal in the recent past. In such cases where Railway is revising its stand, Board must first be advised.

(iv) Proposal for cancellation of passenger carrying trains may be discussed with the Zonal Railway users' Consultative Committee as far as possible.

(v) Mid-term changes in the service, stoppage or schedule should be avoided, unless considered inescapable.

(vi) Each zonal railway should review from time to time, particularly, after the census of occupation, the utilisation of passenger services both with regard to introduction/cancellation of services and augmentation/reduction of loads.

3. This letter supercedes the following:-

- (i) Letters No.81/Chg-II/16/3 dated 17/18.6.1983, 7.11.83, 6.4.85, 10.10.85 and 9.9.85.
- (ii) Telegram No.81/Chg-II/16/3 dated 5-3-1985.
- (iii) Letter No.67/TTIV/16/N/54 dated 1/6.5.89

The receipt of this letter may please be acknowledged.



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Railway Board.