

भारत सरकार (GOVERNMENT OF INDIA)
रेल मंत्रालय (MINISTRY OF RAILWAYS)
रेलवे बोर्ड (RAILWAY BOARD)

No. 2024/CE-II/Genl/Misc

New Delhi, dated 29.11.2024

**Principal Chief Engineer,
All Zonal Railways.**

Sub: Periodical meetings of SrDEN/Cs & ADENs.

1. Earlier, there was a well established practice of holding monthly meeting of ADENs chaired by Sr DEN/C in Divisions and quarterly conference of SrDEN/Cs meeting chaired by PCE at the level of Zonal HQ in physical mode. However, it has come to the notice of Board that after the Covid period, this practice of holding above meetings in physical mode has been discontinued in most of the Railways.
2. The monthly meeting of ADENs is an important forum, when field officers gather together to discuss field problems, exchange new practices of maintenance, get themselves updated with latest correction slips of codes/manuals, other instructions issued by higher authorities etc. It also helps in effectively monitoring the performances of different sub-divisions, thereby developing an environment of competitiveness among field officers. It is also an occasion for DRMs/ADRM to interact with field officers and understand their issues including those pertaining to human resource management.
3. Similarly, the quarterly conference of SrDEN/Cs for two day is an important forum to monitor the performance of Divisions. It is also an opportunity for GMs, AGMs, PCSOs and SDGMs to address the SrDEN/Cs and interact with them to understand field issues. It is also a tool to develop other SrDEN accompanying SrDEN/C for the meeting, to head the Division in future.
4. Considering the importance of holding these meetings, it has been decided that all zonal railways will re-start this practice of holding monthly meeting of ADENs and quarterly meeting of SrDEN/Cs in physical mode from the month of December-2024 onward.

This is issued with the approval of AM/CE.

**Director, Civil Engg. (Plg.)
Railway Board**