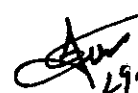


**Sub: Processing for Works Programme 2025-26 on India Railways- Procedure of Works Programme in Board's Office**

Ref: Board's letters No. 2017/CE-I/WP/2018-19/1 Pt. dated 21.12.2023

{Ref letters were uploaded on IR website  
www.indianrailways.gov.in>> 'Railway Board'> 'About Indian  
Railways'> 'Railway Board Directorates'> 'Civil Engineering'> '1.Works  
Programme'> 'Works Programme'.}

1. The concept of Umbrella works has been introduced w.e.f. 2018-19 & the procedure for sanction of Umbrella and itemized Projects against the Umbrella Projects was issued vide Board's letter dated 19.07.2018. The very purpose of umbrella work, in addition to have flexibility to sanction individual works throughout the year, is to channelize railway investments in identified focus areas. The detailed procedure to deal with these works has been reviewed and accordingly a consolidated procedure order including the earlier instructions with certain amendments had already been issued vide Board's letters no. 2017/CE-I/WP/2018-19/1 Pt. dated 21.12.2023.
2. The following procedure is proposed for finalization of Works Programme 2025-26 in Board's office:
  - a. New works shall be sanctioned only as umbrella works. The Umbrella Projects instructions are applicable for the projects other than the plan heads PH-21-Rolling Stock and PH-41-Machinery and Plant.
  - b. The name and cost of umbrella work for different plan heads shall be decided jointly by Executive directors of the 'nodal directorate in consultation with associate directorate(s)' and associate finance directorate.
  - c. The name and cost of umbrella work(s) shall be decided, duly considering the works proposals received from Zonal Railways/PUs on IRPSM or otherwise.
  - d. Umbrella Works shall generally be Zone wise or PU wise for plan heads 16, 17, 18, 29, 30, 32, 33, 36, 42, 51, 53, 64 and 65.
  - e. In order to expedite the process of sanction of itemized works under Umbrella after Pink Book is uploaded and before allocation made in the Budget, following may be followed:
    - i. Plan head co-coordinators of respective plan heads in Railway Board would communicate the tentative Zone-wise distribution/break-up outlay to Railways against Umbrella Works as the Pink Book is uploaded. Plan head co-coordinators would complete this exercise by D+7 days from the Pink Book Uploading.

 29.10.24

- ii. Once the tentative outlay communicated against Umbrella Works, Railway may process the proposal under Umbrella Work through facility already available in IRPSM, with the following steps: (i) To start proposal under an Umbrella in IRPSM under 'New Proposal', select the checkbox for 'Process under GM's Umbrella Works'. The "Name of Umbrella Work", under which the proposal is to be sanctioned, will be required while forwarding the proposal to GM/PCE (proposal may be send up to CE/P&D). (ii) After step (i) above, proposal can be processed for Short listing, Noting, Justifications, Vetting etc within Divisional and Zonal Units in a routine way.
3. Since individual works are not being included in Works Programme 2025-26, there shall not be AM's committee meeting in Board's office during the year.
4. Since individual works are not being included in Works Programme 2025-26, there shall not be any requirement of finance concurrence at Zonal Railways/PUs. The concurrence of associate finance shall be done for individual works under umbrella work prior to approval of competent authority for such individual work, as per existing procedure.
5. The currency of Umbrella Projects shall be valid for a period of 02 years (the budget year for which the umbrella has been sanctioned plus one year).

*For illustration:*

The Umbrella sanctioned under any plan head for Budget 2025-26 will be treated as lapsed after 2 years i.e. after 31/03/2027.

6. Plan head coordinators may accordingly commence their Works Programme process so as to timely finalize the same in time.
7. Abbreviations on IRPSM:
  - i) U – Umbrella, Single Railway
  - ii) UM – Umbrella, Multi Railway
  - iii) US – Sub-Umbrella

Encl: Copy of instruction to ZRs/PUs for Works Programme 2025-26.

  
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DCE(G)

**No. 2024/CE-I/WP/3/2025-26**

**New Delhi Dated 29.10.2024**

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**भारत सरकार / Government of India**  
**रेल मंत्रालय / Ministry of Railways**  
**(रेलवे बोर्ड / Railway Board)**

No. 2024/CE-I/WP/3/2025-26

New Delhi Dated 29.10.2024

**The General Managers,  
All Indian Railways & PUs**

**Sub: Processing for Works Programme 2025-26 on Indian Railways**

Ref: Board's letters No. 2017/CE-I/WP/2018-19/1 Pt. dated 21.12.2023

*{Ref letters were uploaded on IR website [www.indianrailways.gov.in](http://www.indianrailways.gov.in)> 'Railway Board'> 'About Indian Railways'> 'Railway Board Directorates'> 'Civil Engineering'> '1. Works Programme'> 'Works Programme'.}*

1. The annual exercise of Works Programme for the financial year 2025-26 is required to be undertaken by the Railways.
2. The focus should be on completion of already sanctioned works so as to complete them in a time bound manner and ensure timely utilization of the investment made. A new work should be proposed only when the railway is of the view that the proposed work has to be taken up immediately duly considering the objectives to be achieved. Hence, a Zero Based review is required to be conducted including, inter alia, already sanctioned works.
3. Board also desires that in order to reduce throw-forward liabilities, a review should be done for such sanctioned works which have not commenced in spite of lapse of considerable time. It is quite possible that the works might have lost relevance in the present scenario and may need to be dropped.
4. From the year 2018-19, the concept of Umbrella works has been introduced & the procedure for sanction of Umbrella and itemized Projects against the Umbrella Projects was issued vide Board's letter dated 19.07.2018. The detailed procedure to deal with these works has been reviewed and accordingly a consolidated procedure order including the earlier instructions with certain amendments had already been issued vide Board's letter No. 2017/CE-I/WP/2018-19/1 Pt. dated 21.12.2023. Further to that, the following may be noted for Works Programme 2025-26:-

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- a. *New works shall be sanctioned only as umbrella works.*
- b. *The name and cost of each umbrella work shall be proposed by the nodal directorate: which will be finalised in consultation with other concerned directorates' and associate finance. While arriving at the name and cost of proposed umbrella works, individual works proposed by railway shall also be considered by the nodal directorate.*
- c. *In order to expedite the process of sanction of itemized works under Umbrella, after the Pink Book is uploaded and before allocation is made in the Budget, the following may be instituted-*
  - i. *Once the tentative outlay is communicated against Umbrella Works, Railway may process the proposal under Umbrella Work through facility already available in IRPSM, with the following steps: (i) To start proposal under an Umbrella in IRPSM under 'New Proposal', select the checkbox for 'Process under GM's Umbrella Works'. The "Name of Umbrella Work", under which the proposal is to be sanctioned, will be required while forwarding the proposal to GM/PCE (proposal may be sent up to CE/P&D). (ii) After step (i) above, the proposal can be processed for Short listing, Noting, Justifications, Vetting etc within Divisional and Zonal Units in a routine way.*
  - ii. *Plan head co-coordinators of respective plan heads in Railway Board would communicate the tentative Zone-wise distribution/break-up outlay to Railways against Umbrella Works as the Pink Book is uploaded. Plan head co-coordinators would complete this exercise by D+7 days from the Pink Book Uploading.*
  - iii. *The zone wise / Plan head wise ceiling issued by Plan head coordinating Directorates, as mentioned in Para No.4(c)(ii) above, will be maintained by 'IRPSM' as a control for monitoring and ensuring that sanction of itemized works – costing below Rs.50 cr (for LAW Book) as well as for Rs.50 cr and above (for Pink Book) – under the respective Plan heads is strictly in accordance with the Railway-wise ceiling advised for the Plan heads.*
- d. *The currency of Umbrella Projects shall be valid for a period of 02 years (the budget year for which the umbrella has been sanctioned plus one year).*

*For illustration:*

*The Umbrella sanctioned under any plan head for Budget 2025-26 will be treated as lapsed after 2 years i.e. after 31/03/2027.*

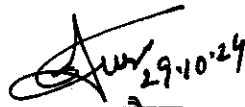
5. *While Zonal/PU finance concurrence is not necessary at the stage of proposing the Umbrella Works 2025-26, a copy of the proposed works should inevitably be endorsed to associate finance for further necessary action.*

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*Aw*  
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6. Accordingly, Railways/PUs should submit Vol-II containing new proposals of individual works to Board's office latest by **1<sup>st</sup> December, 2024** for Works Programme 2025-26.
7. The Vol.-I & Vol.-III for on-going works and other volumes of Works Programme may be submitted on IRPSM latest by **15<sup>th</sup> December, 2024**.
8. Table below shows the list of Nodal EDs in Railway Board for respective plan heads:

Plan Head (PH)	Nodal ED in Railway Board	Plan Head (PH)	Nodal ED in Railway Board
11,14,15,16	ED/GS/Civil/I	35	ED/GS/Electrical
17	ED/C&IS	36	ED/EEM
18	ED (E&R)	42	EDME/E&HM & Project
29, 33	ED/GS/S&T	51,64	ED/ L&A
30, 32	EDCE (B&S)	53	ED/GS/Station Dev.
31	PED/CE (P)	65	ED/ Training & MPP

  
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(गौरव)

निदेशक सिविल इंजी.(जी)/रेलवे बोर्ड

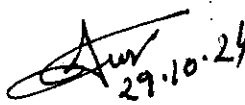
[Rly No. 030-47598, MTNL No. 011-23047598]

e-mail address: dceg@rb.railnet.gov.in

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New Delhi Dated 29.10.2024

Copy forwarded for information to:  
Principal Chief Engineers, All Indian Railways

  
29.10.24  
(Gaurav)

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New Delhi Dated 29.10.2024

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2. The Deputy Comptroller & Auditor General of India (Railways), Room No. 224, Rail Bhawan, New Delhi



For Member Finance