

**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)**

**No.2022/F(X)II/PW/1**

**New Delhi, dated 10/05/2022**

The General Managers, Indian Railways.  
The Director General, RDSO, Lucknow.  
The General Manager, CORE, Allahabad.  
CAOs (Const).  
CAO, MTP/Mumbai.  
CAO/DMW and COFMOW, New Delhi.

**Sub:** Delegation of Powers to CAO/Con for construction projects.

**Ref:** Model Schedule of Powers, 2018.

The proposal for delegation/enhancement of powers to CAO/C of All Indian Railways on certain items for execution of projects was under consideration of Board. In order to fast pace the completion of the projects to reap the intended benefits and to empower the Construction Organization to take expeditious decisions, it has been decided by Board (MF) to issue the enhanced powers to the CAO/C of all Indian Railways as per the enclosed annexure.

2. These powers have to be exercised by CAO/C personally and are not to be further delegated to the subordinate officers.
3. While exercising these powers, concurrence of the associate finance would be required unless stated otherwise specifically.

4. In cases where the powers of CAO/C delegated through this letter has exceeded the powers already delegated to the General Managers, GMs will automatically be authorized to exercise the same enhanced powers as delegated to the CAO/C through this letter.

5. The powers already delegated to other officers under CAO/C will remain unchanged.

Enclosure: Annexure (Page 1-5)



(Ajeet Kumar Srivastava)  
Executive Director Finance (Exp.)  
Railway Board.

**No.2022/F(X)II/PW/1**

**New Delhi, dated 10/05/2022**

**Copy to:**

- i) Dy. Comptroller & Auditor General of India (Railways), Room No. 224, Rail Bhawan, New Delhi.
- ii) PFAs, All Indian Railways including Production units.
- iii) FA & CAO(C)s, All Indian Railways.



(Ajeet Kumar Srivastava)  
Executive Director Finance(Expenditure)  
(Railway Board)

**No.2022/F(X)II/PW/1****New Delhi, dated 10/05/2022****Copy for information to:**

The Director General, National Academy of Indian Railways, Vadodara

The Director General, Indian Railway Institute of Financial Management, Secunderabad.

The Director General, Indian Railway Institute of Transport Management, Lucknow.

The Director General, Indian Railway Institute of Civil Engineering, Pune

The Director General, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur

The Director General, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.

The Director General, Indian Railway Institute of Electrical Engineering, Nasik.

The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.

The Registrar, Railway Claims Tribunal, Delhi

The Chief Commissioner of Railway Safety, Lucknow

The Secretary, Railway Rates Tribunal, Chennai.

The Chairman, Railway Recruitment Board, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Gorakhpur, Guwahati, Jammu &amp; Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.



(Ajeet Kumar Srivastava)

Executive Director Finance(Expenditure)

(Railway Board)

**Copy to:** OSD/MR, OSD/Co-ord/MR, Additional PS/MR, Advisor/MR, Sr. PPSs/PPSs/PSs to Board Members, Secretary, DG/RHS, DG/RPF, ADG/DS, Additional Members, OSDs, Advisors and Executive Directors, DIP, Editor/Indian Railways, Editor/Bhartiya Rail and O&M Branch of Board's office.

**Annexure to Board's Letter No.2022/F(X)II/PW/1 dated: 10/05/2022**

<b>S. No.</b>	<b>Description of item</b>	<b>Extent of powers</b>	<b>Remarks</b>
1	<p>5 A(iii) Special Limited Tender</p> <p>(a) Works of specialized nature</p> <p>(b) Works of Urgent nature</p>	<p>CAO/C - <b>Full Powers.</b></p> <p>CAO/C - <b>Full Powers</b></p>	<p>Authority:</p> <p>1. (Rly. Bd's letter No. 94/CE-I/CT/4 dated 22.10.2001 and 17.10.2002</p> <p>2. Rly. Bd's Ltr. No. F(X) II/2006/PW3 dt. 27- 2-2006 and 16-05-2006 and F(X)II/2006/PW/13 dt. 9-8-2006.</p> <p>3. Rly. Bd's. Lr. No.2007/CE/I/CT/18 dt. 28-9-2007.</p>
<p>Notes for Item 5 A(iii) Special Limited Tender:</p> <p>1) Associate Finance concurrence is necessary.</p> <p>2) As per Rly. Bd's. Lr. No. 2007/CE/I/CT/18 dt. 28-9-2007 CAO/C with the concurrence of FA&amp;CAO/C may invite special limited tenders not only for specialized nature of work but all types of works depending upon the merit of the case.</p> <p>3) Special Limited Tenders may be invited from specialized and reputed contractors/organizations/agencies. (Rly. Bd's letter No. 94/CE-I/CT/4 dated 17.10.2002)</p> <p>4) Tenderers from whom Special Limited Tenders are to be invited should preferably be more than Six but not less than Four (Rly. Bd's letter No. 94/CE-I/CT/4 dated 17.10.2002)</p> <p>5) Tender Notice period should not be less than 14 days.</p>			
2	<p>5 (B)(ii) Consultancy</p> <p>(i) Consultancy works for other than property development schemes from outside bodies including PPP projects</p>	<p>CAO/C – <b>Full powers</b></p>	<p>Authority:</p> <p>1. Item No.30(a) of GM's delegation. Bd's Letter No. F(X)II- 2016/PW/ 3 dt.14.09.2016</p> <p>2. Railway Board Letter no F(X)- II/2015/PW/7 dated 12.06.2017</p> <p>3. 2017/Trans/01/Policy dtd 18.10.2017</p>

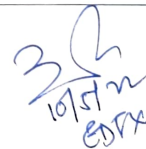
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	(ii) Consultancy works for property development schemes i.e., for commercial exploitation from outside bodies		Railway Board letter no No. 2017/Trans/01/Policy dated: 27 - 11- 2017 on the subject Process Reforms – Engagement of Consultants
	Note for Item 5 (B) (ii) Associate Finance concurrence is necessary.		
3	5 (D) (ii) Invitation of single tender for construction projects, which are targeted for completion in the current financial year.	CAO/C – <b>Rs 60 Cr</b>	Authority: 1. Para-1214-A of Engineering Code 2. Railway Board's letter No. 2007/CE-I/CT/18 dated 07.03.2008 3. Railway Board's letter No. 2007/CE-I/CT/18 Pt. XII dated 31.12.2010 (Para-3), 4. Bd's Letter No.2011/CE I(Spl)/CT/0/4 dated 27.06.2011 and 11.10.2012 & Letter No.2011/CE-I/CT/0/4 dated 14.11.2013 followed by 02.05.2017.
	Notes for Item 5 (D): 1. Personal concurrence of PFA/FA & CAO/C is required. 2. Powers to be exercised only in respect of Plan Heads and Projects targeted for completion by awarding Single Tender as per the instructions of Railway Board for specific Financial year. 3. Prudence and transparency shall be maintained in the exercise of these powers. 4. These powers shall be exercised judiciously and sparingly with extreme caution. 5. Cases finalized under these powers shall be reported to Board through GM.		
4	5. (F) (ii) To dispense with calling of tenders for works which are urgent in nature and to accept offers received in	CAO/C - <b>Rs. 4 Cr. per</b>	Authority: Board's Letters Nos.

32  
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	response to quotations.	case for construction Projects with annual limit of <b>Rs. 25 Cr.</b>	1. 2007/CE- I/CT/18/Pt. dt 05.03.2009. 2. 2007/CE-I/CT/18 Pt.13 dt.06.09.10. 3. 2007CE- I/CT/18/Pt.13 dt.11.09.17
	<p>Notes for Item 5 (F) (ii) :</p> <ol style="list-style-type: none"> <li>1. The power given in 5(F) (ii) is to be used for last mile connectivity of projects.</li> <li>2. Finance concurrence is necessary except for delegation under col. 5(i) for which certification by accepting Authority that the work is of urgent nature and directly related to safe running of trains in his jurisdiction is required to be recorded.</li> <li>3. The powers should be exercised sparingly. The circumstances under which quotations have to be called should be spelt out.</li> <li>4. The powers are also subject to the availability of provision in sanctioned estimate or preparation/ sanction to the detailed estimates wherever necessary.</li> <li>5. The work should not be split up for the purpose of bringing it within the ambit of this dispensation</li> <li>6. The reasonableness of rates should be gone into objectively and in detail by the accepting authority.</li> <li>7. Quotations should not be for fancy (expensive but of low utility) items.</li> <li>8. Quotations should only be for works which are urgent in nature.</li> <li>9. Quotations should normally be invited from at least three well experienced contractors/ agencies not necessarily borne on the approved list.</li> <li>10. Accepting Authority must take precautions to see that the quotations are from genuine firms (and not from fictitious firms).</li> <li>11. A Register showing the full particulars of works authorized through quotations shall be maintained by the officer having powers to dispense with calling of tenders. The register shall be sent to associate finance while seeking their concurrence.</li> <li>12. Notice period of at least 7 days from the date of NIQ (Notice inviting Quotation) shall be maintained. In case of emergency, the period can be reduced with approval of the authority accepting quotation</li> <li>13. The notice inviting quotations should be given wide publicity.</li> </ol>		
5	8(A)(ii) Introduction of new non-schedule items in contract for works Without Finance Concurrence	CAO/C - Up to <b>Rs. 5 Cr</b> or <b>1%</b> of the contract value whichever is less for targeted	Authority: 1. Board's letter No. 87/WI/CT/10 dated 17.3.1988 and No.94/CE-I/CT/37 dated 6.6.95. 2. Railway Boards Letter No. 2007/CE-I/CTdated 31.8.2007 and Cs no dtd 04.01.08 3. Board's, letter no 2017/Trans/01/Policy



		works.	dated 18.10.2017 4. Board's Lr No.2018/TF/Civil/ Works Dtd.12/06/2018
	8(B)(ii) Introduction of new non-schedule items in contract for works with finance Concurrence	CAO/C - <b>Full Powers</b>	
	8 (C) Introduction of new non-schedule items in Consultancy contract with finance Concurrence	CAO/C - <b>Rs 5 Cr. or 10 % of the contract value, whichever is less</b>	
	<p>Notes for item 8:</p> <ol style="list-style-type: none"> <li>1. It should be ensured that the rates sanctioned for such non- schedule items, are comparable to the rates for similar works executed in the area.</li> <li>2. Rates should be derived from Last Accepted rates of SOR/NS items of similar conditions and where new items cannot be derived from such SOR/NS items, market rates should be taken. Rates of such NS items accepted without finance concurrence cannot be quoted as Last accepted rate (LAR) for justifying similar rates in future tenders.</li> <li>3. The variation shall be governed as per notes in item no 9 of this SOP works matters Part-A. For item 8(A)ii &amp; C</li> <li>4. 70% payment can be released of approved NS item after approval of competent authority pending processing by Finance &amp; sanction of competent authority.</li> </ol>		
6	37 (F) Rendering services: Services for preparation of drawing, field survey, estimate, land acquisition, forest clearance, collection of data.	CAO/C – <b>Full powers</b>	1. Board letter no 2017/Trans/01/Policy dated 18.10.2017
7	43 (ii) To sanction expenditure on testing charges of steel, concrete cubes, ballast,	CAO/C – <b>Full power</b>	Authority: 1. From reputed institutes Like IIT/NIT/

	soil, drinking water etc.from Govt. Institutions/ Govt. approved laboratories		Shriram Institute for Industrial Research/ MSME etc 2. Rates, Finance concurrence required For cases in excess of Rs 25000/
	<p>Note:</p> <p>1. Testing of the materials shall be carried out from Engineering institute like IIT's, NITs, National Test House, or any other NABL (National Accreditation Board for Testing and Calibration Laboratories) accredited Laboratories.</p> <p>2. In case of institutions of National repute like IIT, NIT, NTH etc. – Advance payment can be made if demanded.</p>		
8	46 (ii) Entering into contracts/formal understanding in the prescribed forms for consultancy services on technical matter on nomination basis such as proof checking of design and drawing by Engineering institute of National/International repute like IITs/NITs etc.	CAO/C – <b>Full powers</b>	<p>1. Format of MOU to be vetted by Law Branch.</p> <p>2. Finance concurrence is necessary along with vetting of Draft MOU.</p>
	<p>Note for 46 (ii)</p> <p>Provision of Advance payment up to Rs. 1 Cr. with the Personal concurrence of FA &amp; CAO/C &amp; approval of CAO/C can be made</p>		

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