

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

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No. 99/CE-I/CT/60.

New Delhi, the 21-5-2003.

ESO No.17

Addressed to :

As per list attached.

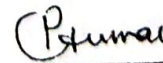
Sub: Irregularities in execution of Annual Zonal Contracts.

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In order to make the execution of zonal works contracts more transparent and free from irregularities, Board have decided that the following instructions should be followed meticulously :-

- (i) Individual work orders required for the zonal contracts should have sufficient details about locations where the work is to be carried out. The works involving repairs/construction of drains, roads and pipelines should be accompanied with relevant sketches pinpointing the exact locations and type of work required to be carried out ;
- (ii) Technical check of each work order shall be done by the Division (CDM) at final bill stage to ensure that the locations and quantities mentioned in the work orders tally with the bills submitted by field units and are technically justified ;
- (iii) Date of last repairs of the work under consideration, particularly in case of white-washing/painting etc. shall invariably be mentioned in the work order if the same work was undertaken at the same location within last 3 years ;
- (iv) Detailed measurements of repetitive works like white washing etc. should be based upon Standard Measurement Books (SMBs) as prescribed in the Engineering Code Para No.1327. The system of using the reference MBs, if in vogue on any of the Railway/Unit, should be discontinued. If necessary, one time exercise may be taken for getting the SMBs prepared.
- (v) All Work Orders should be sanctioned by 31st March. However, only in exceptional cases, DEN/Sr.DEN can sanction the Work Order beyond 31st March with the reasons duly recorded.

This issues with the concurrence of Finance and Vigilance Dtes. of Railway Board.



(Parmod Kumar)

Executive Director Civil Engineering(G)
Railway Board.

(Hindi version will be follow)