



भारत सरकार Government of India

रेल मंत्रालय Ministry of Railways

रेलवे बोर्ड (Railway Board)



RBA No. 11/2017

No. 2008/AC-1/6/2/Meeting Pt. II

New Delhi, dated 09-02-2017

FA&CAOs,
All Zonal Railways/PUs

Sub: Change of Time schedule for carrying out the transfer transactions through e-RECON.

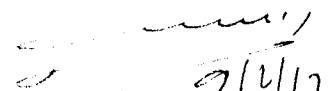
In terms of Railway Board's letter No. 2008/AC-1/6/2/Meeting dated 23rd March, 2011 (RBA No. 13/2011) instructions were issued for rolling out of e-RECON wherein various time schedules for carrying out the transfer transaction were laid down in terms of para 4 of Board's letter dated 23rd March, 2011. The transaction of first period (i.e. 1st to 10th of the month) was to be finalised by 15th of the month, 2nd period (i.e. from 11th to 20th month) by 25th of the month and for the third period (i.e. from 21st to the last day of the month) by 5th of the following month. Accordingly, e-RECON portal was allowed to be open for carrying out necessary transfer transactions for a period of two months. For example, during the month of February accounting entry in e-RECON could be carried out for January and February also. However, it is seen that this process is delaying the compilation of monthly Accounts, as many of the Zonal Railways, are carrying out the transfer transaction through e-RECON only during the last week of a month or first week of the following month which is not desirable.

Board is considering moving to a Single Account Current (instead of all the existing system of approximate/actual account) and therefore, it is imperative that a strict accounting discipline is in place. Therefore, it has been decided that transfer transactions for a particular accounting month shall be carried out within the same month only and not postpone to the next month as per the existing timelines. In other words all the transfer transactions for the current month should be carried out in same month and not allowed to be carried forward to the next month. **This procedure will be implemented from the next financial year onwards i.e. from 1st April, 2017.** FA&CAO/ Western Railway is being requested to enforce this in the e-RECON software being maintain by them.

Taking this opportunity, following instructions as brought out in RBA No. 13/2011 dated 23.03.2011 are being reiterated.

- (i) It is emphasised that the strength of any computerised system lies in its usage on a concurrent basis. Hence, it is envisaged that the settlement of transfer transactions through E-RECON Portal could be a continuous process and a real time one. TCS/ATCs/TDs should be prepared concurrently and the transfer transaction will be carried out immediately through web portal without waiting for the last week of the month and first week of the following month.
- (ii) TC should be prepared on a daily basis. Nullifying the transfer heads should be ensured by the last day of the month.

These instructions may be scrupulously followed.


(Naresh Salecha)
Adviser (Accounts)
Railway Board