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**MOST URGENT**



भारत सरकार **GOVERNMENT OF INDIA**  
रेल मंत्रालय **MINISTRY OF RAILWAYS**  
रेलवे बोर्ड (**RAILWAY BOARD**)

**GST Circular No. 42**  
**RBA No. 101/2017**

No. 2016/AC-II/1/06

New Delhi, dated 21.07.2017

**General Managers,**  
**All Production Units**

Sub: Pushing of GST related Bill Passing data to CRIS by Production Units.


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For filing of return, it is necessary that transaction wise data of Production Units are captured and uploaded to GSTN. In this regard, CRIS has developed the utility for pushing GST related bill passing data to CRIS by Production Units. The utility has been developed under <https://aims.indianrailways.gov.in/IPAS> and the same is available to authorised users. Since each user id in IPAS is linked with a valid employee number, PUs may kindly provide the information of 1 to 2 users only as per **Ann - 1** to CRIS so that user ids can be allotted to them. The user ids and passwords will be sent on the mobile number of concerned users.

Further, Production Units have to prepare data in a file (.dat or .txt) where each field will be separated by a pipe (|) character. The list of fields along with their details and PU codes is attached at **Ann - 2**. The file will be uploaded by authorised users using *Admin → GST Data Upload* followed by *Admin → GST Data Confirm* menu options.

Kindly treat this matter as **MOST URGENT**.

DA: As above

  
(Anjali Goyal)  
Adviser Accounts  
Railway Board

Copy to: PCMM, CME and PFAs of All PUs

Name of Production Unit:

| S. No. | Employee Number | Employee Name | Designation | Gazetted/ Non-Gazetted | Department | Mobile Number |
|--------|-----------------|---------------|-------------|------------------------|------------|---------------|
|        |                 |               |             |                        |            |               |
|        |                 |               |             |                        |            |               |

## Details of Fields required for uploading of details of Suppliers received by Production Units to CRIS

| Sr. No. | Field Name     | Type              | Size | Mandatory | Description                                                           | Additional Information/Validations                                                                                                                      |
|---------|----------------|-------------------|------|-----------|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | SPLR_RGST_FLAG | Character         | 1    | Y         | Whether Supplier is Registered with GSTN (Yes/No)                     | 'Y' or 'N'                                                                                                                                              |
| 2.      | SPLR_GSTN      | Alphanumeric      | 15   |           | GSTN Number of Supplier Registered with GSTN)                         | It should be a Valid GSTIN as per format defined by GST                                                                                                 |
| 3.      | SPLR_NAME      | Alphanumeric      | 150  | Y         | Supplier's Name                                                       |                                                                                                                                                         |
| 4.      | SPLR_ADDRESS   | Alphanumeric      | 510  |           | Supplier's Address                                                    |                                                                                                                                                         |
| 5.      | SPLR_EMAIL_ID  | Alphanumeric      | 100  |           | Supplier's E-Mail ID                                                  |                                                                                                                                                         |
| 6.      | SPLR_PHONE_NO  | Alphanumeric      | 20   |           | Supplier's Phone Number                                               | Permitted special characters: " _ , - , ' , , , " , @ "                                                                                                 |
| 7.      | SPLR_COMP      | Character         | 1    | Y         | Whether supplier registered under Composition Taxable scheme (Yes/No) | 'Y' or 'N'.<br>Put 'N' if Unregistered                                                                                                                  |
| 8.      | TXN_MODE       | Character         | 1    |           | P-Payments                                                            | Put 'P' for all cases.                                                                                                                                  |
| 9.      | SPLR_INV_NO    | Alphanumeric      | 16   | Y         | Invoice Number                                                        | Alphabet, numerals, special characters, hyphen or dash symbolized as " _ , , / " respectively and any combination thereof; unique for a Financial Year. |
| 10.     | SPLR_INV_DATE  | Date (DD/MM/YYYY) |      | Y         | Invoice Date                                                          |                                                                                                                                                         |
| 11.     | SPLR_INV_VALUE | Number            | 11   | Y         | Invoice Value                                                         |                                                                                                                                                         |
| 12.     | RVCH_FLAG      | Character         | 1    | Y         | Whether Reverse Charge (Yes or No)                                    | 'Y' or 'N'. If supplier is unregistered then it must be 'Y'                                                                                             |
| 13.     | RCPT_INV_NO    | Alphanumeric      | 14   |           | Invoice Number generated by Recipient in case of supply under         | 2 digits State, 2 Digit PU/Rly Code, 4 digits year, 6 digits serial number. Mandatory if Supplier is unregistered and                                   |



|     |                        |                      |      |  |   | Reverse charge by unregistered Supplier                                         | under Reverse Charge Mechanism.                                                                                                                                          |
|-----|------------------------|----------------------|------|--|---|---------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 14. | RCPT_INV_DATE          | Date<br>(DD/MM/YYYY) |      |  |   | Invoice Date of Invoice generated by recipient in case of unregistered supplier | Mandatory if Supplier is unregistered and under Reverse Charge Mechanism.                                                                                                |
| 15. | TDS_FLAG               | Character            | 1    |  | Y | Whether TDS to be deducted ; (Yes or No )                                       | 'Y' or 'N'. Mandatorily 'N' as No TDS is to be deducted as per present scenario.                                                                                         |
| 16. | ITEM_CODE              | Number               | 8    |  |   | HSN/SAC Code                                                                    | As per standard list provided by CBEC. NIL digit, 2 digit ,4 digit or 8 digit                                                                                            |
| 17. | ITEM_DESC              | Alphanumeric         | 4000 |  | Y | Description of Item                                                             |                                                                                                                                                                          |
| 18. | ITEM_UQC               | Alphanumeric         | 2    |  |   | Unit Quantity Code (UQC)                                                        | As per Master list                                                                                                                                                       |
| 19. | ITEM_QTY               | Number               | 9    |  | Y | Quantity                                                                        |                                                                                                                                                                          |
| 20. | ITEM_RATE              | Number               | 11,2 |  | Y | Rate of Item                                                                    |                                                                                                                                                                          |
| 21. | ITEM_VALUE             | Number               | 11,2 |  | Y | Value of Item (Quantity*Rate)                                                   |                                                                                                                                                                          |
| 22. | ITEM_TAXABLE_V<br>ALUE | Number               | 11,2 |  | Y | Taxable Value                                                                   |                                                                                                                                                                          |
| 23. | ITEM_ELIG_ITC          | Character            | 1    |  | Y | Whether Eligible for ITC ;                                                      | 1-Full Eligible/ (T4)<br>2-Partially Eligible (C2)<br>3-Not Eligible(T1-Non business)<br>4-Not Eligible(T2-Exempt operation)<br>5- Not Eligible (T3-Credit restrictions) |
| 24. | IGST_RATE              | Number               | 11,2 |  |   | IGST Rate                                                                       |                                                                                                                                                                          |
| 25. | IGST_CHRG_AMNT         | Number               | 11,2 |  |   | IGST Amount                                                                     |                                                                                                                                                                          |
| 26. | CGST_RATE              | Number               | 11,2 |  |   | CGST Rate                                                                       |                                                                                                                                                                          |

|     |                |              |      |   |                                       |                                                                                                                                                                           |
|-----|----------------|--------------|------|---|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 27. | CGST_          | Number       | 11,2 |   | CGST Amount                           |                                                                                                                                                                           |
|     | CHRG_AMNT      |              |      |   |                                       |                                                                                                                                                                           |
| 28. | SGST_RATE      | Number       | 11,2 |   | SGST Rate                             |                                                                                                                                                                           |
| 29. | SGST_          | Number       | 11,2 |   | SGST Amount                           |                                                                                                                                                                           |
|     | CHRG_AMNT      |              |      |   |                                       |                                                                                                                                                                           |
| 30. | UGST_RATE      | Number       | 11,2 |   | UGST Rate                             |                                                                                                                                                                           |
| 31. | UGST_          | Number       | 11,2 |   | UGST Amount                           |                                                                                                                                                                           |
|     | CHRG_AMNT      |              |      |   |                                       |                                                                                                                                                                           |
| 32. | CESS_RATE      | Number       | 11,2 |   | CESS Rate                             |                                                                                                                                                                           |
| 33. | CESS_          | Number       | 11,2 |   | CESS Amount                           |                                                                                                                                                                           |
|     | CHRG_AMNT      |              |      |   |                                       |                                                                                                                                                                           |
| 34. | RCPT_NAME      | Alphanumeric | 150  | Y | Recipient (Consignee) Name            |                                                                                                                                                                           |
| 35. | RCPT_STAT_CODE | Number       | 2    | Y | Recipient's State Code                | State Codes as defined by GSTN                                                                                                                                            |
| 36. | RCPT_STAT_NAME | Alphanumeric | 50   | Y | Recipient's State Name                |                                                                                                                                                                           |
| 37. | RCPT_ADDRESS   | Alphanumeric | 510  |   | Recipient's address                   |                                                                                                                                                                           |
| 38. | RCPT_GSTN      | Alphanumeric | 15   | Y | GSTN Number of Recipient              |                                                                                                                                                                           |
| 39. | PLAC_SPLY      | Alphanumeric | 510  |   | Place of Supply                       |                                                                                                                                                                           |
| 40. | SPLY_STAT_NAME | Alphanumeric | 50   | Y | State Name of Place of Supply         |                                                                                                                                                                           |
| 41. | SPLY_STAT_CODE | Number       | 2    | Y | State Code of Place of Supply         | State Codes as defined by GSTN                                                                                                                                            |
| 42. | DLVY_DTLS      | Alphanumeric | 510  |   | Place of Delivery of Goods or Service |                                                                                                                                                                           |
| 43. | ZONE_CODE      | Number       | 2    |   | Zone Code                             | Leave blank, will be set automatically<br>CLW-11,DLW-12,ICF-13,RWF-14,DMW-15,RCF-25 (As per letter issued by Board dated 29-04-2011 regarding implementation of e-Recon), |

|                    |              |    |  |  |  |                                                                                                                                                                           |
|--------------------|--------------|----|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                    |              |    |  |  |  | MCF(RBL)-20, RWP(BELA)-24                                                                                                                                                 |
| 44. AU_CODE        | Number       | 2  |  |  |  | Leave blank, will be set automatically                                                                                                                                    |
| 45. DEPT_CODE      | Alphanumeric | 2  |  |  |  | Leave blank, will be set automatically                                                                                                                                    |
| 46. TXN_ID         | Alphanumeric | 18 |  |  |  | 14 Digit CO6Number (initial 4 digit AU code), 4 digit Item Sr. No.                                                                                                        |
|                    |              |    |  |  |  | AU Code for PUs have been taken as Zone code suffixed with '01'. These are:-<br>CLW-1101, DLW-1201, ICF-1301, RWF-1401, DMW-1501, MCF(RBL)-2001, RWP(BELA)-2401, RCF-2501 |
| 47. APP_CODE       | Alphanumeric | 4  |  |  |  | Leave blank, will be set automatically                                                                                                                                    |
| 48. ACCT_ALCN_CODE | Alphanumeric | 8  |  |  |  | As per Finance code Vol II                                                                                                                                                |

Note:

1. The above fields need to be given in a text (with extension .txt) file. Fields to be separated by pipe (|) character.
2. The list has been prepared based on the understanding of GST rules/formats as available on GSTN/CBEC website. The same may undergo changes in future.