

**Government of India
Ministry of Railways
(Railway Board)**

RBA No. 5/ 2005

No. 2003/ACII/25/11

Dated 2.2005

**FA&CAO,
All Zonal Railways/PUs etc.**

Sub: Ceiling limit of private cash for staff of Cash & Pay office on duty.

The matter regarding fixation of uniform ceiling of private cash that can be carried by staff of Cash & Pay office while on duty has been under consideration of Board's office for some time. The matter has since been examined.

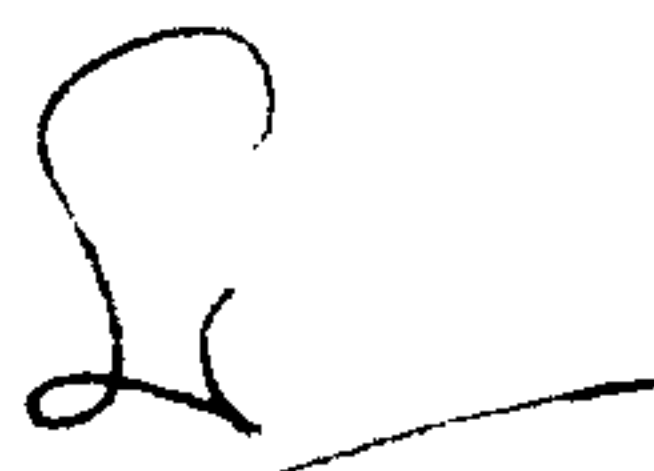
1. The following ceiling limit on private cash is fixed:

Cashiers		Shroffs	Class IV staff	
HQ duty	On line duty		HQ duty	On line duty
Rs.500	Rs.1500	Rs.500	Rs.300	Rs.1000

2. The staff shall declare the private cash daily before they proceed on/ take up their duties, in writing, in a separate register to be maintained for this purpose.
3. The private cash shall not be kept in Railway cash chests/ cash safes etc. Extra cash, if any, found shall be remitted to Government account.

Suitable notification in this regard may be issued to all concerned under advice to Board's office.

Kindly acknowledge receipt and ensure strict compliance.


(J. Srinivas)
Director Finance (CCA)
Railway Board