

भारतसरकार **GOVERNMENT OF INDIA**
रेलमंत्रालय **MINISTRY OF RAILWAYS**
रेलवेबोर्ड **RAILWAY BOARD**

No. 2017/Trans/01/Policy

New Delhi, dated: 26-10-2017

The General Manager, All Indian Railways/PUs, NF(C), CORE
The DG/RDSO/Lucknow
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela, CAO/IROAF

Sub: Model Schedule of Powers (SOP) Document for Zonal Railways

A Model Schedule of Power (SOP) document, delegating financial and administrative powers uniformly across Zonal Railways/PUs (to the extent applicable) has been approved by the Board.

The Model SOP document is intended to bring in uniformity in delegation of financial and administrative powers across Zones and Production Units (to the extent applicable) and empower PHODs/CHODs and DRMs, including the field officers while leaving ample scope for the GMs to add or suitably modify provisions to suit the local conditions, within the overarching powers delegated to them.

The Model SOP has been prepared by adopting the base template of South Central Railway, and further incorporating the best practices existing in the SOPs of various Zonal Railways. The powers delegated to GMs/DRMs vide recent Railway Board Letter No 2017/Trans/01/Policy dated 18.10.2017 have also been included in this Model SOP.

The Model SOP has been uploaded on website <http://www.indianrailways.gov.in/railwayboard>.

This is for your information and necessary action.


(Jeetendra Singh)
Executive Director (Elect)
Transformation Cell
Railway Board

Copy – As per list enclosed

Copy for information to

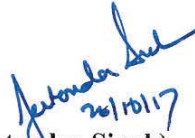
1. The Director General, Railway Staff College, Vadodara.
2. The Director, Indian Railway Institute of Civil Engineering, Pune.
3. The Director, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur.
4. The Director, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.
5. The Director, Indian Railway Institute of Electrical Engineering, Nasik.
6. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
7. The Director, Indian Railway Institute of Transport Management, Lucknow.
8. The Registrar, Railway Claims Tribunal, Delhi.
9. The General Secretary, IRCA, New Delhi.
10. The Chief Commissioner of Railway Safety, Lucknow.
11. The Secretary, Railway Rates Tribunal, Chennai.
12. The Chairman, Railway Recruitment Board, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Gorakhpur, Guwahati, Jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.
13. All the Divisional Railway Managers (all Indian Railways)

Copy to:

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPFA, Room No. 256-D Rail Bhavan

Copy to:

1. PS to MR, MOS(S), MOS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY, DG (RHS), DG (RPF), DG (Stores), DG(Pers), DG(S&T)
3. All AMs, PEDs & EDs of Railway Board


(Jeetendra Singh)
Executive Director (Elect)
Transformation Cell
Railway Board