

भारत सरकार **GOVERNMENT OF INDIA**
रेल मंत्रालय **MINISTRY OF RAILWAYS**
रेलवे बोर्ड **RAILWAY BOARD**

No. 2017/Trans/01/Policy/Pt-S

New Delhi, dated: 06-02-2018

The General Manager, All Indian Railways/PUs, NF(C), CORE
The DG/RDSO/Lucknow
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela

Sub: Model SOP Document for Zonal Railways: Stores Matters

Ref: (i) RB letter No. 2017/Trans/01/Policy dt. 26-10-2017
(ii) CMM NR's letter no. 84S/SOP/Pt-XVII dt. 02-02-2018

Vide letter under reference (i), Board has issued Model SOP document to be followed by Zonal Railways with the twin objectives of increased delegation to field units as well as bringing uniformity of practices. Notes 2-4 under item 6A of Part-D of the Model SOP dealing with Stores Matters imposes some restrictions on procurement of certain items at the Divisional and Depot Level. Zonal Railways have represented that this is imposing unnecessary restrictions and delaying procurement of petty items.

The matter has been reviewed and it has been decided by Board (CRB) that Notes 2 & 4 under item 6A of Part-D of the Model SOP dealing with Stores Matters may be treated as deleted. Note 3 may be renumbered as Note 2. This is however subject to the condition that appropriate sanctions as per extant policy for purchase of the items concerned having been obtained.

This issues with the concurrence of associate finance of Transformation Cell of Railway Board.



(V. Arun Kumar)
Director / Transformation Cell

No. 2017/Trans/01/Policy/Pt-S

New Delhi, dated: 06-02-2018

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways



(Sanjeeb Kumar)
Executive Director Accounts
Transformation Cell

Copy – As per list enclosed

Copy for information to

1. The Director General, NAIR, Vadodara.
2. The Director, Indian Railway Institute of Civil Engineering, Pune.
3. The Director, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur.
4. The Director, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.
5. The Director, Indian Railway Institute of Electrical Engineering, Nasik.
6. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
7. The Director, Indian Railway Institute of Transport Management, Lucknow.
8. The Registrar, Railway Claims Tribunal, Delhi.
9. The General Secretary, IRCA, New Delhi.
10. The Chief Commissioner of Railway Safety, Lucknow.
11. The Secretary, Railway Rates Tribunal, Chennai.
12. The Chairman, Railway Recruitment Board, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Gorakhpur, Guwahati, jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.

Copy to:

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPFA, Room No. 256-D Rail Bhavan

Copy to:

1. PS to MR, MOS(S), MOS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY, DG (RHS), DG (RPF), DG (Stores), DG(Pers), DG(S&T)
3. All AMs, PEDs & Executive Directors of Railway Board


(V. Arun Kumar)
Director / Transformation Cell