

भारत सरकार **GOVERNMENT OF INDIA**  
रेल मंत्रालय **MINISTRY OF RAILWAYS**  
रेलवे बोर्ड **RAILWAY BOARD**

**No. 2017/Trans/01/Policy**

**New Delhi, dated: 7.2.2018**

The General Manager, All Indian Railways/PUs, NF(C), CORE  
The DG/RDSO/Lucknow, DG/NAIR/Vadodara  
CAOs DMW/Patiala, RWP/Bela, COFMOW/NDLS, IROAF/NDLS


**Sub: Clarification on Model SOP item no 10 of Part 'F'**

**Ref: DGM/G, Central Railway letter no G.202/SOP-2017/Part F dated 30.01.2018**

Vide reference above, Central Railway has sought clarification regarding power of inter-railway/inter-division transfer of non gazetted staff given to DRMs vide Model SOP of October 2017 Part F (Establishment Matters): Sub Part – II (non – gazetted) item 10 (d).

2. It is clarified that the above mentioned power of inter-railway/inter-division transfer of non gazetted employees given to DRMs is to be exercised only for mutual transfer cases on the basis of own request of employees.


This issues with the concurrence of Associate Finance of Transformation Cell, Railway Board.

  
**(Jeetendra Singh)**  
**Executive Director**  
**Transformation Cell**  
**Railway Board**

**No. 2017/Trans/01/Policy**

**New Delhi, dated: 7.2.2018**

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways

  
**(Sanjeeb Kumar)**  
**Executive Director Accounts**  
**Transformation Cell**

Copy - As per list enclosed

Copy for information to

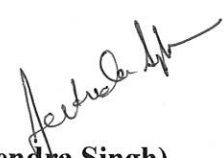
1. The Director, Indian Railway Institute of Civil Engineering, Pune.
3. The Director, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur.
4. The Director, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.
5. The Director, Indian Railway Institute of Electrical Engineering, Nasik.
6. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
7. The Director, Indian Railway Institute of Transport Management, Lucknow.
8. The Registrar, Railway Claims Tribunal, Delhi.
9. The General Secretary, IRCA, New Delhi.
10. The Chief Commissioner of Railway Safety, Lucknow.
11. The Secretary, Railway Rates Tribunal, Chennai.
12. The Chairman, Railway Recruitment Board, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Gorakhpur, Guwahati, jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.

Copy to:

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPFA, Room No. 256-D Rail Bhavan

Copy to:

1. PS to MR, MOS(S), MOS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY, DG (RHS), DG (RPF), DG (Stores), DG (Pers), DG(S&T)
3. All AMs, PEDs & EDs of Railway Board

  
**(Jeetendra Singh)**  
**Executive Director (Elect)**  
**Transformation Cell**  
**Railway Board**