

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
रेलवे बोर्ड RAILWAY BOARD

No. 2018/TransCell/E/Protection of Child Rights

New Delhi, Dated: 23.8.2018

**General Managers
All Indian Railways**

**Sub: Utilization of station imprest for meeting child care and protection expenses at
SOP stations**

A State Level Conference on safeguarding rights of vulnerable children coming in contact with Railways was organized by Uttar Pradesh Police in Lucknow on August 11, 2018. CRB along with DG, U.P. Police participated in the Conference. An issue was raised during the event regarding utilization of imprest available with Station Master for child care and protection activities where "Standard Operating Procedure (SOP) for Railways to ensure Care and Protection of Children in Contact with Railways of 2015", is implemented


2. In this regards it is clarified that the SOP permits the use of station imprest for this purpose. The instructions in para 4.4 of the SOP are reiterated below for ready reference:

"The Station Master will be permitted to use the station imprest for providing meals, taking photographs of the child by RPF, meeting medical expenses, if any and production of Child to CWC by RPF through NGO at Child Help Desk/ Kiosk and towards sundry incidental expenses. He should also get the Child photographed with assistance of RPF and place his photograph in the aforesaid Register, against his name, so that his/her parents are able to identify and locate him/her without any difficulty."

3. CRB has directed that awareness may be created amongst all concerned officials regarding the above mentioned provision in SOP so that care and protection of vulnerable children does not suffer on this account.

4. This issues with the concurrence of Associate Finance of Transformation Cell.

Kindly acknowledge receipt and ensure compliance


(Jeetendra Singh)
Executive Director/Transformation

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1. PFA, All Indian Railways
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways


(Sanjeeb Kumar)
Executive Director/Accounts/Transformation

Copy:
Divisional Railway Managers, All Indian Railways
DG/RPF, Railway Board