

भारत सरकार GOVERNMENT OF INDIA  
रेल मंत्रालय MINISTRY OF RAILWAYS  
रेलवे बोर्ड RAILWAY BOARD

No. 2017/Trans/01/Policy

New Delhi, dated: 25.04.2018

The General Manager,  
All Indian Railways

**Sub: Review of Policy on "Pay & Use" Toilets**

**Ref: Decision taken in Board meeting held on 2 February 2018 circulated vide this office letter of even No. dated 24.04.2018**

Kindly refer to the above letter wherein it was conveyed that the full Board in its meeting held on 2 February 2018 had decided that Pay & Use Toilet Policy will be examined afresh and a simplified policy will be issued by Transformation Cell.

2. Accordingly, the policy on "Pay & Use" toilets has been re-examined in consultation with Traffic Commercial Directorate. In this regard, it may be recalled that Board has already issued instructions vide letter No. 2013/TG-IV/16/SAN/43/Pol.Cl. (Commercial Circular No.39 of 2015) dated 30.06.2015 whereby Zonal Railways have been authorized to finalize their own policy regarding operation and maintenance, including cleanliness, of toilets at various categories of stations. It may be noted that the above policy guidelines issued vide Commercial Circular No.39 of 2015 remains valid and shall continue to be followed.

This issues with the approval of Board (MT, FC and CRB).

*Niraj Sahay* 25/04/18

(Niraj Sahay)  
Executive Director (Traffic)  
Transformation Cell  
Railway Board

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1. PCCMs, All Indian Railways
2. PCOMs, All Indian Railways
3. PCEs, All Indian Railways
4. PFAs, All Indian Railways
5. The ADAI (Railways), New Delhi
6. The Director of Audit, All Indian Railways

Copy - As per list enclosed

**Copy for information to:**

1. The Director, Indian Railway Institute of Transport Management, Lucknow.
2. The Director, Indian Railway Institute of Civil Engineering, Pune.
3. The Director, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur.
4. The Director, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.
5. The Director, Indian Railway Institute of Electrical Engineering, Nasik.
6. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
7. The Registrar, Railway Claims Tribunal, Delhi.
8. The General Secretary, IRCA, New Delhi.
9. The Chief Commissioner of Railway Safety, Lucknow.
10. The Secretary, Railway Rates Tribunal, Chennai.
11. The Chairman, Railway Recruitment Board, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Gorakhpur, Guwahati, Jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.

**Copy to:**

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-A & AIRPFA, Room No. 256-D Rail Bhavan

**Copy to:**

1. PS to MR, MOS(S), MOS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY, DG (RHS), DG (RPF), DG (Stores), DG (Pers), DG(S&T)
3. All AMs, PEDs & EDs of Railway Board

**No. 2017/Trans/01/Policy**  
**25.04.2018**

*Niraj Sahay*  
025/04/18

(Niraj Sahay)  
Executive Director (Traffic)  
Transformation Cell  
Railway Board