

**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
RAILWAY BOARD**

No. 2018/Trans.Cell/S&T/NIT Period

New Delhi, dated: 26.07.2018

The General Manager, All Indian Railways/PUs, NF(Con), CORE  
The DG/RDSO/Lucknow, DG/NAIR/Vadodara  
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela, CAO/IROAF

**Sub: Tender Notice Period-Works Contracts.**

**Ref: (1) Railway Board letter no.2017/CE-I/CT/10-Procurement Cycle dated 23.10.2017.  
(2) ECR's letter no. ECR/ADM/MSOP Modification/Note '10' Para 05/Part 'A'/Works Matter dated 21.06.2018.**

With reference to ECR's letter under reference (2) above and in supersession of Board's letter at (1) above, Board (ME, FC & CRB) have approved the following:

1. The changes in existing para 1238 of Engineering Code as:  
**1238. Tender Notice:** Sufficient notice should be given for the submission of tenders, which in the case of large works **should not be less than 21 days**. The above prescribed tender notice period may be **reduced** from 21 days in the exceptional circumstances in consultation with the Principal Financial Adviser.  
However
  - (i) For tenders valued upto and including Rs 2 crore invited through e-tendering, the tender notice period can be reduced upto 14 days in consultation with associate finance.
2. For works in remote locations or of specialized nature or amount higher than Rs 50 crore, adequate tender notice period (not less than 21 days) should be given for preparation to the potential bidders in order to ensure competitive and well informed bidding.
3. The tender validity period shall be kept three times the tender notice period. However, the tender validity period in case of self certification of credentials will continue as per railway board's letter no. 2017/Trans/01/Policy dated 08.02.2018.
4. The minimum tender notice period shall be reckoned from the date the tender is published on the e-tendering website. The publication in newspaper will continue as per the present practice and the effective date of tender notice will be the date of uploading on e-tendering website.

This issues with the concurrence of Associate Finance of Transformation Cell of Railway Board.

  
26.7.18

**(Umesh Balonda)  
Executive Director/S&T  
Transformation Cell**

No. 2018/Trans.Cell/S&T/NIT Period

New Delhi, dated: 26.07.2018

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways



**(Sanjeeb Kumar)  
Executive Director Accounts  
Transformation Cell**

No. 2018/Trans.Cell/S&T/NIT Period


New Delhi, dated: 26.07.2018

Copy to:

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPFA, Room No. 256-D Rail Bhavan, New Delhi

Copy to:

1. PS to MR, MOS(S), MOS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY, DG(S&T), DG (RHS), DG (RPF), DG (Stores), DG(Pers)
3. All AMs, Principal Executive Director & Executive Directors of Railway Board

  
26.7.18

(Umesh Balonda)  
Executive Director/S&T  
Transformation Cell

Copy to

1. The ADAI (Railways), New Delhi
2. The Director of Audit, All Indian Railways
3. The Director, Indian Railway Institute of Civil Engineering, Pune.
4. The Director, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur.
5. The Director, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.
6. The Director, Indian Railway Institute of Electrical Engineering, Nasik.
7. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
8. The Director, Indian Railway Institute of Transport Management, Lucknow.
9. The Registrar, Railway Claims Tribunal, Delhi.
10. The General Secretary, IRCA, New Delhi.
11. The Chief Commissioner of Railway Safety, Lucknow.
12. The Secretary, Railway Rates Tribunal, Chennai.
13. The Chairman, Railway Recruitment Board, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneshwar, Chandigarh, Chennai, Gorakhpur, Guwahati, jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.
14. Managing Director, CRIS, Chanakyapuri, New Delhi

Copy to:

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPFA, Room No. 256-D Rail Bhavan

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5. CRB, FC, ME, MTR, MRS, MS, MT, SECY, DG(S&T), DG (RHS), DG (RPF), DG (Stores), DG(Pers)
6. All AMs, Principal Executive Director & Executive Directors of Railway Board

  
26.7.18

(Umesh Balonda)  
Executive Director/S&T  
Transformation