

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
रेलवे बोर्ड RAILWAY BOARD

No. 2018/Transf. Cell/Traffic/ Policy

New Delhi, dated: 07.06.2018

General Managers,
Indian Railways

Sub: Fixation of reserve price without finance vetting for parking of cycle/two wheelers/non commercial light motor vehicles and pay & use toilets in railway premises

Concerns have been raised from various quarters regarding the system of fixation of reserve price after finance vetting before calling of tenders for parking contracts of cycle/two wheelers/non commercial light motor vehicles and pay & use toilets in railway premises. Since these activities are largely undertaken to cater to passenger amenities and to maintain orderliness within station premises, the procedure for fixation of reserve price for these activities has been amended in consultation with Traffic (Commercial) and Finance (Commercial) Directorates with the approval of Board (FC and CRB).

2. Fixation of reserve price will be done without finance vetting on the basis of recommendations of an **Empowered committee of supervisors** of the concerned departments in the manner given below:

a. **Sites/Lots where the current contract is coming to an end**

- i. In this case there is fair idea of the potential of the lot and such would not require an *abinitio* determination of the same.
- ii. The Empowered Committee would carry out a survey of the parking lot to assess the revenue potential and determine the reserve price which would be used for the auction/bid.
- iii. Composition of the Empowered Committee – Supervisors from Commercial and Accounts and the SS/SM of the concerned station.

b. **Sites/Lots that have been freshly identified for commercial utilisation**

- i. These should be looked at in conjunction with similar lots at different locations in the division for which the institutional memory would be at the Divisional Level and not at the beat level. The recommendations of the empowered committee in these cases for fixation of reserve price shall be approved by a Branch Officer level committee of the Commercial and Accounts departments of the Division.
- ii. Composition of the Empowered Committee – Supervisors from Commercial and Accounts and the SS/SM of the concerned station.

3. Regarding other smaller earning contracts, mode of and procedures leading to the award of contract can be determined locally. However, care may be taken as far as practicable,

Sayeeb Kumar

Minij Sahay 07/06/18

not to award contracts by nomination. In the event of receipt of bids below reserve price, Sr.DCM may refix the same with the approval of DRM and invite fresh bids.

4. This supersedes all previous instructions issued on the subject matter.

This issues with the concurrence of Associate Finance of the Transformation Cell, Railway Board.

Niraj Sahay
07/06/18

(Niraj Sahay)
Executive Director (Traffic)
Transformation Cell
Railway Board

No. 2018/Transf. Cell/Traffic/ Policy

New Delhi, dated: 07.06.2018

1. PCCMs, All Indian Railways
2. PCOMs, All Indian Railways
3. PCEs, All Indian Railways
4. PFAs, All Indian Railways
5. The ADAI (Railways), New Delhi
6. The Director of Audit, All Indian Railways

Sanjeeb Kumar

(Sanjeeb Kumar)
ED/Accounts
Transformation Cell
Railway Board

Copy - As per list enclosed

Copy for information to:

1. The Director, Indian Railway Institute of Transport Management, Lucknow.
2. The Director, Indian Railway Institute of Civil Engineering, Pune.
3. The Director, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur.
4. The Director, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.
5. The Director, Indian Railway Institute of Electrical Engineering, Nasik.
6. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
7. The Registrar, Railway Claims Tribunal, Delhi.
8. The General Secretary, IRCA, New Delhi.
9. The Chief Commissioner of Railway Safety, Lucknow.
10. The Secretary, Railway Rates Tribunal, Chennai.
11. The Chairman, Railway Recruitment Board, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Gorakhpur, Guwahati, Jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.

Copy to:

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-A & AIRPFA, Room No. 256-D Rail Bhavan

Copy to:

1. PS to MR, MOS(S), MOS(G)
2. CRB, FC, MT, ME, MTR, MRS, MS, SECY, DG (RHS), DG (RPF), DG (Stores), DG (Pers), DG(S&T)
3. All AMs, PEDs & EDs of Railway Board

**No. 2018/Transf. Cell/Traffic/ Policy
07.06.2018**

Niraj Sahay
07/06/18

**(Niraj Sahay)
Executive Director (Traffic)
Transformation Cell
Railway Board**