

GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
RAILWAY BOARD

No. 2018/Transf.Cell/S&T/APARs

Dated: 26.02.2018

The General Manager, All Indian Railways/PUs, NF(Con), CORE  
The DG/RDSO/Lucknow, DG/NAIR/Vadodara  
The Director, IRICEN, IRIEEN, IRIMEE, IRISSET, IRITM  
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela, CAO/IROAF

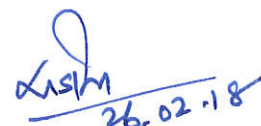
**Sub: Authorization to write APARs by officers looking after the duties of PHOD/CHOD etc.**

**Ref: Secretary, Railway Board Letter No. 2004/SCC/3/8 dated 23.08.2004.**

Reference above, the instructions regarding writing of APARs by officers posted by local arrangements against the post of PHOD/CHOD/SDGM/DRM/ADRM have been reviewed.

It has been decided that the officers looking after the duties of PHOD/CHOD/SDGM/DRM/ADRM by local arrangements are allowed to write APARs of officers working under them if the period of looking after exceeds 90 days.

This issues with the approval of CRB.

  
26.02.18

(Rajesh Gupta)

Executive Director/Transformation

No. 2018/Transf.Cell/S&T/APARs

Dated: 26.02.2018

Copy to:

1. PS to MR, MOS(S), MOS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY, DG(S&T), DG(RHS), DG(RPF), DG (Stores), DG (Pers)
3. Secretary, Railway Board
4. All AMs, Principal Executive Director & Executive Directors of Railway Board

  
26.02.18

(Rajesh Gupta)

Executive Director/Transformation