

भारत सरकार GOVERNMENT OF INDIA  
रेल मंत्रालय MINISTRY OF RAILWAYS  
रेलवे बोर्ड RAILWAY BOARD

No.2024/I&Trans.Cell/MSOP/Part-A

Dated: 02.01.2025

The General Managers,  
All Indian Railways

**Sub: Delegation of Powers to EnHM officer in connection with Purchase of seedlings/saplings vide Item No. 34(A), Part A (Works Matters) of Model SOP, 2018.**

The proposal for delegation of powers to EnHM officers for purchase of seedlings/saplings, was under consideration in Board.

2. It has now been decided to delegate the powers to EnHM Officers for the above activity by amending the Item No. 34(A), Part-A (Works Matters) of Model SOP, 2018. The modified item is enclosed as **Annexure-I**.

3.. This issues with concurrence of Finance Directorate and approval of Railway Board [Member (Finance) and Chairman &CEO].

Kindly acknowledge the receipt and ensure compliance.

**Encl: As above.**

  
(Pranav Kumar Mallick)

Executive Director (Transformation)  
Railway Board  
E-mail: pranav.mallick@nic.in

No.2024/I&Trans.Cell/MSOP/Part-A

Dated: 02.01.2025

1. PFAs, All Indian Railways & Production Units
2. Dy. Comptroller and Auditor General Of India (Railways), Room No.224, Rail Bhawan, New Delhi.

  
for Member Finance

Copy-As per list enclosed

Copy to:

No.2024/I&Trans.Cell/MSOP/Part-A

New Delhi, Dated: 02.01.2025

Copy for information to:

1. The Director General, National Academy of Indian Railways, Vadodara.
2. The Director General, Indian Railway Institute of Civil Engineering, Pune.
3. The Director General, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur.
4. The Director General, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.
5. The Director General, Indian Railway Institute of Electrical Engineering, Nasik.
6. The Director General, Indian Railway Institute of Transport Management, Lucknow.
7. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
8. The Registrar, Railway Claims Tribunal, Delhi.
9. The Chief Commissioner of Railway Safety, Lucknow.
10. The Secretary, Railway Rates Tribunal, Chennai.
11. The Chairman, Railway Recruitment Board, Ahmedabad. Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Gorakhpur. Guwahati, Jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivendrum.
12. The Genl. Secy., AIRF, Room No. 253 & NFIR Room No. 256-C, Rail Bhavan.
13. The Secy. Genl., IRPOF, Room No. 268. FROA, Room No. 256-A & AIRPFA, Room No. 256-E Rail Bhavan.

*Pranav Kumar Mallick*

(Pranav Kumar Mallick)

Executive Director (Transformation)

Railway Board

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Copy to:

1. Advisor/MR, EDPG/MR, OSD/MR, OSD/Coord/MR, Additional PS/MR Asst. PS/MoSR(S), JDPG/MoSR(S), Addl. PS/MoSR(R)
2. PSOs/Sr.PPSs/PPSs to CRB & CEO, M/O&BD, MF, M/TRS, M/Infra
3. All DGs, Secretary/RB, All AMs, PEDs, All EDs, Railway Board.
4. IG/P&TS, Railway Board.
5. RBCC, Room No. 476 for uploading on the website.

*Pranav Kumar Mallick*

(Pranav Kumar Mallick)

Executive Director (Transformation)

Railway Board

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**Annexure-I**

**Corrigendum Slip in connection to Delegation of Powers to EnHM Officers on Purchase of seedlings/saplings in Item No. 34(A) , Part A (Works Matters) of Model SOP-2018 :**

Item & Reference	Existing Delegation (Divisional Officers, Extra Divisional Officers & Officers in Headquarters)	Revised Delegation (Divisional Officers, Extra Divisional Officers & Officers in Headquarters)
<b>34(A)-Part A</b>  Purchase of seedlings/saplings	<u>Sr. DEN/DEN</u> Up to Rs. 100,000/- per year  <u>AEN</u> Up to Rs. 1000/- in each case.  Annual ceiling limit: Rs.25,000/-  <u>Officer in charge of Training Institutions</u> Rs.5000/- in each case.  Annual ceiling limit: Rs.50,000/-	<u>Sr. DEN/DEN/EnHM Officers in JAG</u> Up to Rs. 1,00,000/- per year.  <u>AEN/EnHM Officers in Sr. Scale/Jr. Scale</u> Up to Rs. 1,000/- in each case.  Annual ceiling limit: Rs.25,000/-  <u>Officer in charge of Training Institutions</u> Rs.5,000/- in each case.  Annual ceiling limit: Rs.50,000/-

**Note:** The powers of PHOD/CHOD/HOD and DRM/ADRM/SAG level officers shall remain same as mentioned in Item No. 34(A), Part A (Works Matters) of Model SOP – 2018.

*[Signature]*  
3/1/25

*[Signature]* Mallik  
02/01/2025