

भारत सरकार BHARAT SARKAR
रेल मंत्रालय MINISTRY OF RAILWAYS
रेलवे बोर्ड RAILWAY BOARD
नई दिल्ली New Delhi

No. 2004/RS(G)/779/11 Pt

Dated: 27.03.2019

The General Manager, All Indian Railways/PUs, NF(C), CORE
The DG/RDSO/Lucknow & NAIR/Vadodara
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RCF/RBL/NDLS
CMDs of PSUs, RVNL, KRCL

Sub.: Process Reforms in matters related to Stores Procurement and Scrap Disposal.

Ref.: Rly Bd. Letter No. 2018/Trans Cell/Store Procurement dated 02/01/2019.

- 1.0 Vide above referred letter, inter alia, instructions on "Earnest Money Deposit (EMD) for stores tenders" and "Security Deposit (SD)/Performance Security in stores contracts (except M&P)" were issued. Railway Board has received representations and suggestions from Railways and Suppliers both for review of the instructions.
- 2.0 The matter has been examined in Board and in view of above, following amendments to the above referred instructions are issued:-

Para	Existing	Proposed	
1.1 (a)	Tender cases of value upto Rs. 1 (one) lakh	Tender cases of value upto Rs. 5 (five) lakh.	
1.3	EMD amount shall be 5% of the estimated value of the tender rounded off to nearest higher Rs. 10 (ten).	Estimated value of tender	EMD (rounded off to nearest higher Rs. 10 (ten))
		Above Rs. 5 lakh and Upto Rs 20 cr.	@2% of the estimated value of the tender subject to Max. Rs. 20 lakh.
		Above Rs. 20 cr. And upto Rs. 100 cr.	@1% of the estimated value of the tender subject to Max. Rs. 50 lakh.
		Above Rs. 100 cr.	@0.5% of the estimated value of the tender subject to Max. Rs. 1 cr.
1.4	In exceptional cases, such as, Single Tender, PAC items, etc., exemption from seeking EMD in a particular tender shall be decided prior to issue of tender and suitably incorporated in the tender conditions. The exemption shall require personal approval of the Authority competent to accept the tender based on estimated value thereof, but not below the level of PCMM/COS on case to case basis.	In exceptional cases exemption from seeking EMD in a particular tender shall be decided prior to issue of tender and suitably incorporated in tender conditions. For tenders issued from headquarters , the exemption shall require personal approval of the authority competent to accept the tender based on estimated value thereof, but not below the level of PCMM/COS on case to case basis, without finance concurrence. For tenders being issued from field units (divisions, depots, construction units, etc.) the exemption shall require personal approval of the authority competent to accept the tender based on estimated value thereof, but not below the concerned SAG level in field units (ADRM, CWMs, CAOs etc.) on case to case basis, subject to finance concurrence by associate finance.	



3.2	Security Deposit (SD) amount shall be 5% of the contract value rounded off to nearest higher Rs. 10 (ten).	Security Deposit (SD) amount shall be 10% of the contract value, subject to maximum of Rs. 5 cr, rounded off to nearest higher Rs. 10 (ten). There shall, however, be no ceiling for SD in Global Tenders for procurement of Stores.
3.9	In exceptional cases, such as, case of Single Tender, PAC items, etc., exemption from seeking SD in a particular tender shall be decided prior to issue of tender and suitably incorporated in tender conditions. The exemption shall require personal approval of the Authority competent to accept the tender based on estimated value thereof but not below the level of PCMM/COS on case to case basis.	In exceptional cases exemption from seeking SD in a particular tender shall be decided prior to issue of tender and suitably incorporated in tender conditions. For tenders issued from headquarters , the exemption shall require personal approval of the authority competent to accept the tender based on estimated value thereof, but not below the level of PCMM/COS on case to case basis, without finance concurrence. For tenders being issued from field units (divisions, depots, construction units, etc.) the exemption shall require personal approval of the authority competent to accept the tender based on estimated value thereof, but not below the concerned SAG level in field units (ADRM, CWMs, CAOs etc.) on case to case basis, subject to finance concurrence by associate finance.
2.2	(New Para)	System for online release of EMD has been rolled out by CRIS. Automatic release of EMD of unsuccessful tenderers should be ensured, in terms of Para 2.1.

3.0 This is issued with the approval of Railway Board (FC and CRB).

J. C. Taneja

(J. C. Taneja)
Dy. Dir. Rly. Stores(G)
Railway Board

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1. PFAs, All Indian Railways & Production Units
2. The ADAI(Railways), New Delhi
3. The Directors of Audit, All Indian Railways

S. N. S.

for Financial Commissioner / Railways

No. 2004/RS(G)/779/11 Pt

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1. PCMMs, PCEs, CMEs, CEEs, CSTEs, All Indian Railways & PUs, RCF/RBL/NDLS, COFMOW, CORE, WPO and RWP/Bela
2. The Directors-
 - a. Indian Railway Institute of Sig. Engg. & Telecom, Secunderabad
 - b. Indian Railway Institute of Mech. & Elec. Engg., Jamalpur
 - c. Indian Railway Institute of Elect. Engg., Nasik
 - d. Sr. Prof. (Material Management), NAIR, Vadodara
 - e. Indian Railway Institute of Civil Engg., Pune
 - f. Indian Railway Institute of Traffic Management, Lucknow

3. MD, CRIS, Chanakya Puri, New Delhi
4. MD, RITES, RITES Bhavan, Sector-29, Gurugram
5. Director, Iron & Steel, 3, KoilaGhat Street, Kolkata
6. Executive Director (Stores), RDSO, Lucknow
7. Chief Commissioner, Railway Safety, Lucknow
8. Zonal Railway Training Institute, Sukadia Circle, Udaipur

J. C. Taneja

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Dy. Dir. Rly. Stores(G)
Railway Board

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Copy to :

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPFA, Room No. 256-D Rail Bhavan

J. C. Taneja

(J. C. Taneja)
Dy. Dir. Rly. Stores(G)
Railway Board

Copy to:- Sr. PPSs / PPS / PS to :

1. MR, MoS(S), MoS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY., DG(RS), DG(S&T), DG(Personnel), DG (RHS), DG (RPF)
3. All AMs, PEDs & Executive Directors of Railway Board