

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD**

NO. E(G)2017/Misc/Status of AEBAS

Dated: 21.02.2019


The General Manager, All Indian Railways/PUs, NF(Con), CORE
The DG/RDSO/Lucknow, DG/NAIR/Vadodara

Chairman & Managing Director
RailTel Corporation of India Ltd,
Institutional Area, Sector-44,
Gurugram-122003.

Sub: Record note of discussions of the meeting on Implementation of e-Office application over Indian Railways taken by DG(S&T) on 19.02.2019.

1. The Record note of discussion of the meeting taken by DG(S&T) on 19.02.2019, is enclosed as Annexure-I.
2. List of officers who attended the meeting is at Annexure-II.

Kindly acknowledge the receipt and ensure compliance.


21.02.19

(Umesh Balonda)
ED/S&T/Transformation
Transformation Cell

Copy to:

- (i) PPS/DG/S&T for kind information please.
- (ii) AM/C&IS for kind information please and necessary action please.

Sub: Record note of discussions of the meeting on Implementation of e-Office application over Indian Railways taken by CRB on 16.01.2019.

1. A meeting on the implementation of e-Office application over Indian Railway was taken by DG/S&T, which was attended by PED/Transformation and CMD/RailTel, as a follow up meeting as per the direction of CRB in previous meeting held on 16.01.19 to expedite the project.
2. Following course of action has been approved:

S. No.	Item	Action by
1.	Draft of the MoU to be signed by RailTel and Railway Board has been received from RailTel on 19.02.19. This needs to be finalized early.	ED/S&T/Trans
2.	Change in part of the funding for the e-Office Project from DF to CAP needs to be quickly taken up in the Board, as decided in the last meeting taken by CRB.	ED/S&T/Trans
3.	To expedite the project, necessary funds to be allotted to this project and shall be transferred to RailTel.	AM/C&IS ED/S&T/Trans
4.	Delegation of Powers to CMD/RailTel for sanctioning the detailed/revised estimate of e-office project as a special case needs to be processed and communicated as decided in the earlier meeting taken by CRB on 16.01.19.	PED/Trans
5.	By 31 st March, 2019, 1500 users in South Central Railway Headquarters and 250 users of Guntur Division will be brought under e-Office. Remaining SCR and PUs to be commissioned by 30.06.19 and the complete project to be commissioned by 31.12.19.	CMD/RCIL
6.	The users' data in the desired format has been received from Guntur Division and from Engg. and S&T Departments of South Central Railway Headquarters. Other departments have to give the details urgently.	GM/SCR
7.	Training for the staff of South Central Railway Headquarters and Guntur Division have been started at Secunderabad.	CMD/RCIL
8.	Tenders have been opened for the procurement of Digital Signature for 1750 users.	CMD/RCIL
9.	C&IS Directorate to nominate a person (SPOC) specifically for handling and processing of NIC e-mail IDs for all the users as necessary VPN service taken/provided by NIC for this is already in place.	AM/C&IS
10.	Trial run shall be take-up of the e-Office usage in Guntur Division latest by first week of March, 2019.	CMD/RCIL
11.	RailTel to circulate the users data format to the balance Divisions of South Central Railway and other Zonal Railways and one Divisions each, 06 Production Units, RDSO, 06 Training Institutes etc. so that e-mail IDs of all users are readily available by the time of start of training and procurement of additional hardware so that project can be implemented Pan-India by December 31, 2019.	All GMs CMD/RCIL
12.	All GMs (other than SCR) may identify one division which will be taken up along with Zonal HQ in Phase-I.	All GMs

3. Meeting ended with vote of thanks to DG(S&T).

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Annexure-II

Meeting on Implementation of e-Office application over Indian Railways taken by DG(S&T) on 19.02.2019.

Following officers attended the meeting

S. No.	Name of Officer	Designation
1.	Shri N. Kashinath	DG /S&T
2.	Shri Sudheer Kumar	PED/Transformation
3.	Shri Puneet Chawala	CMD/RailTel
4.	Shri Shaminder Singh	ED/Projects/CO (Projects)
5.	Shri Umesh Balonda	ED/S&T/Transformation
6.	Shri Gaurav Sharma	Dir ME (C&IS)

SS
21.02.19