

**Minutes of the meeting held in Railway Board on 30.01.2023 regarding
improving the cleanliness of Vande Bharat and other premium trains**

Participants:-

1. Member, Traction and Rolling Stock, Railway Board
2. Add. Member (T&C) , Railway Board
3. CMD/IRCTC
4. Director/IRCTC
5. EDME/EnHM & Projects, Railway Board
6. GM/MCS/IRCTC

A meeting was held in the chamber of M/TRS to discuss the ways and means to improve the cleanliness and hygiene level on Vande Bharat and other prestigious trains.

The following decisions and plan of action was discussed during the meeting:

SN	Items Discussed	Action by
1	System of garbage collection, storage and disposal on long distance flights may be studied for guidance.	CMD/IRCTC
2	IRCTC Licensee staff will collect the catering waste from the passengers, after every meal and put the waste in garbage bags.	CMD/IRCTC
3	IRCTC Licensee staff will also go from seat to seat in the coach and collect catering leftover, plastic bottles, paper cups etc from the passengers in a garbage bag, before the end of journey as being done in Airlines.	CMD/IRCTC
4	Empty boxes/packaging materials etc. used by the IRCTC Licensee staff will also be collected by the IRCTC Licensee staff in the garbage bags and kept secured in the coach ends or the designated place.	CMD/IRCTC
5	The garbage bags will be unloaded by IRCTC Licensee staff at the nominated garbage collection stations both en-route and end of the journey and disposed as per the prescribed procedure. Further disposal of this garbage as per the extent norms to be ensured by the agency nominated by Mechanical /Commercial Department.	CMD/IRCTC EDME/EnHM & Project
6	Collection and unloading of these garbage bags at nominated collection points will be monitored by the Commercial and Mechanical departments for next 15 days, to judge the effectiveness of this system and suggest modifications, if any.	CMD/IRCTC EDME/EnHM & Project
7	The floor of the coach and food tray behind the seat will be cleaned by the OBHS staff from time to time. Area particularly near the toilet should be frequently mopped to keep it dry and clean.	EDME/EnHM & Project All PCMEs
8	IRCTC Licensee staff should ensure cleanliness of the Mini Pantry Car equipments including Hot cases during the journey.	CMD/IRCTC

	These equipments should be thoroughly cleaned during the maintenance of coaches in the depots every week by C&W staff. Effective pest control treatment of these areas should be done by C&W department. Necessary modification in the contract may be done for the weekly pest control treatment of the Mini Pantry area.	EDME/EnHM & Project All PCMEs
9	Announcements through PA system should be made in Vande Bharat, Shatabdi, Tejas and Gatiman trains about the system of collection of the garbage by IRCTC Licensee staff and requesting the passengers to handover the leftover waste to the staff collecting it and also requesting them to help in keeping the coach clean.	All PCCMs
10	Suitable audio clip may be made by the Commercial and Mechanical staff soliciting the cooperation from the passengers to keep the coach and toilets clean.	All PCMEs & All PCCMs
11	OBHS staff available in the train should be asked to be alert all the time and clean the coaches frequently. They should also clean the coach at the end of journey after the leftover is collected by the IRCTC licensee staff. The system may be introduced in all the Vande Bharat, Shatabdi, Tejas and Gatiman Trains to begin with and a review of the system will be taken after one month.	CMD/IRCTC All PCMEs
12	It was also felt that the capacity of the dustbins is presently inadequate. Measures to enhance the size of the dustbin and compacting the garbage may be explored and a suitable design of compactor dustbin may be developed as a long term solution.	EDME/EnHM & Project


 (Shailendra Singh)
 EDME (EnHM & Project)

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Dated: 02.02.2023

Copy to:

1. OSD/MR
2. PSO/MTRS
3. AM/PU
4. AM/T&C
5. CMD/IRCTC
6. Director/IRCTC
7. GM/MCS/IRCTC
8. All PCMEs
9. All PCCMs
10. EDME (EnHM & Project)