

PROVIDENT FUND CHECK SHEET

PART I Deposits of subscriptions and regular half yearly Govt. Contributions and refunds of withdrawals.

.....Department.....Division/District, year ending 19.....

Account No.	Subscriptions. Refunds of withdrawals & regular half-yearly Govt. Contributions								
	April	May	June	July	August	September	Total for first six months	Non-Govt. contribution items for first six months	Government contribution for first half year
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.

Account No.	Subscriptions. Refunds of withdrawals & regular half-yearly Govt. Contributions								
	October	November	December	January	February	March	Total for first six months	Non-Govt. contribution items for first six months	Government contribution for first half year
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.

ANNUAL ACCOUNTS

Subscriptions					Government Contribution					
Opening Balance	Total Deposits during the year	Total interest	Total withdrawals	Closing balance	Opening balance	Total Deposits during the year	Total interest	Total withdrawals	Closing balance	Remarks
Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	

Note.- Refunds of with drawals should be posted distinctly from subscriptions and indicated by the letter "R".

PART II-Withdrawals and Government Contributions other than the regular half-yearly government Contribution.

.....Department.....Division/District, Year Ending 19.....

Account No.	Subscription side-withdrawals during						Govt. Contribution side withdrawals of deposits of Govt. Contribution other than the regular half-yearly Government Contributions			Remarks
	April	May	June	July	August	And so on to March	April	May	And so on to March	
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	
