

..... Railway/Office
CASH/STORES/MISCELLANEOUS TRANSFER CERTIFICATE

No.

Date.....

A sum of Rs..... has *been debited/credited to..... by credit/debit to Division/Railway as per particulars detailed on reserve in the accounts for the months of 19. The necessary vouchers, as detailed against each item in support of the *charge/credit are enclosed. Vouchers for item cannot be sent as they contain other charges/credits and it is certified that these *charges/credits have been checked in accordance with the rules in force.

Forwarded with vouchers/enclosures to.....
Division/Railway for acceptance and advice.

.....
for Accounts Officer
..... Division/Railway

Cut here _____ Cut here

ACCEPTANCE OF TRANSFER
Cash/Stores/Miscellaneous

Reference : Division/Railway's T. C.

No.....

Dated.....

Certified that a sum of Rs..... has been accepted as *debit/credit to the Division/Railway and adjusted accordingly in the accounts for the month of.....

No.....

Date.....

Forwarded to..... Division/Railway for information.

.....
for Accounts Officer
..... Division/Railway

*Strike out whichever is not applicable.

(Reverse)

S. No.	No. Date and other particulars of the vouchers for charge/ credit	Full particulars of charge-including the No. and date of order from the Indenting Officer	Designation of officer to whom the charge credit relates	Detailed allocation of the charge/ credit	Amount		Remarks
					Debit	Credit	
	Total No. of vouchers sent. Total: Net Debit/Credit				Rs. P.	Rs. P.	

Note- In case the vouchers cannot be sent in support of the Transfer Certificate, a certificate showing the particulars of the charge should be sent.
