

STEPS TO FILL THE DIVISIONAL KPI DATA

1. Login to <http://www.indianrailways.gov.in/railwayboard/MCDO/HomePage.html>
2. Click on Divisional Login for KPI (See Image 1)



Image 1

3. Enter the User id and Password Provided (Image 2)

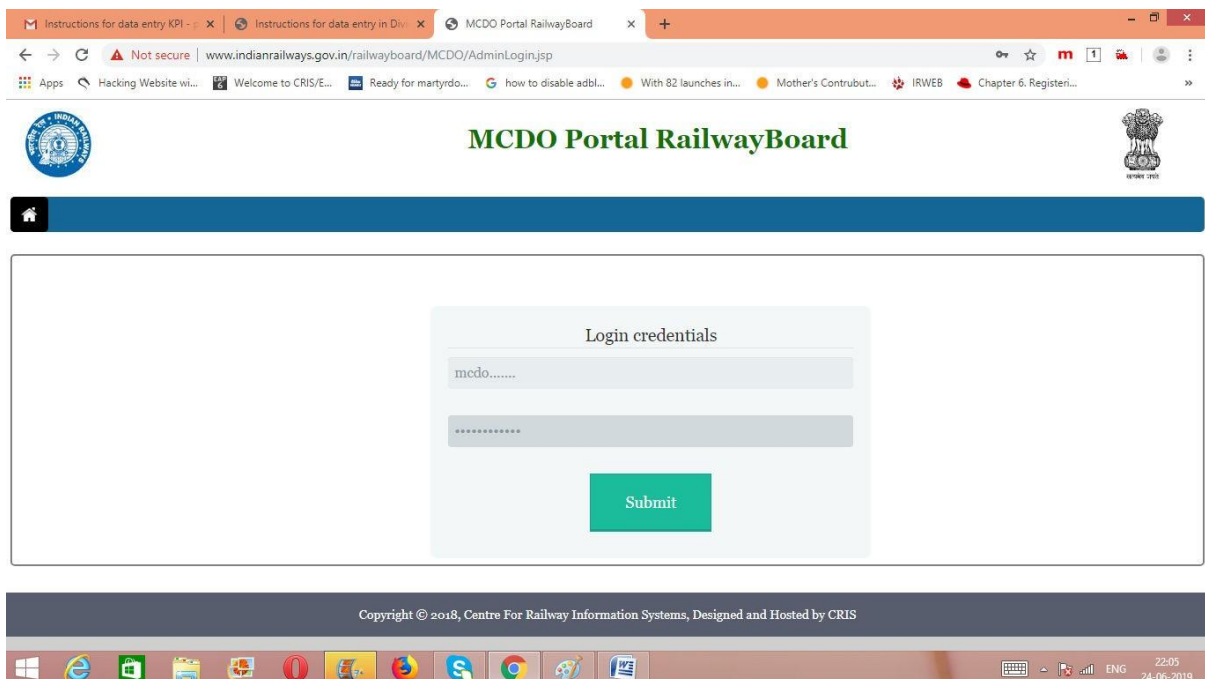


Image 2

4. After the login you will see the following screen(Image 3)

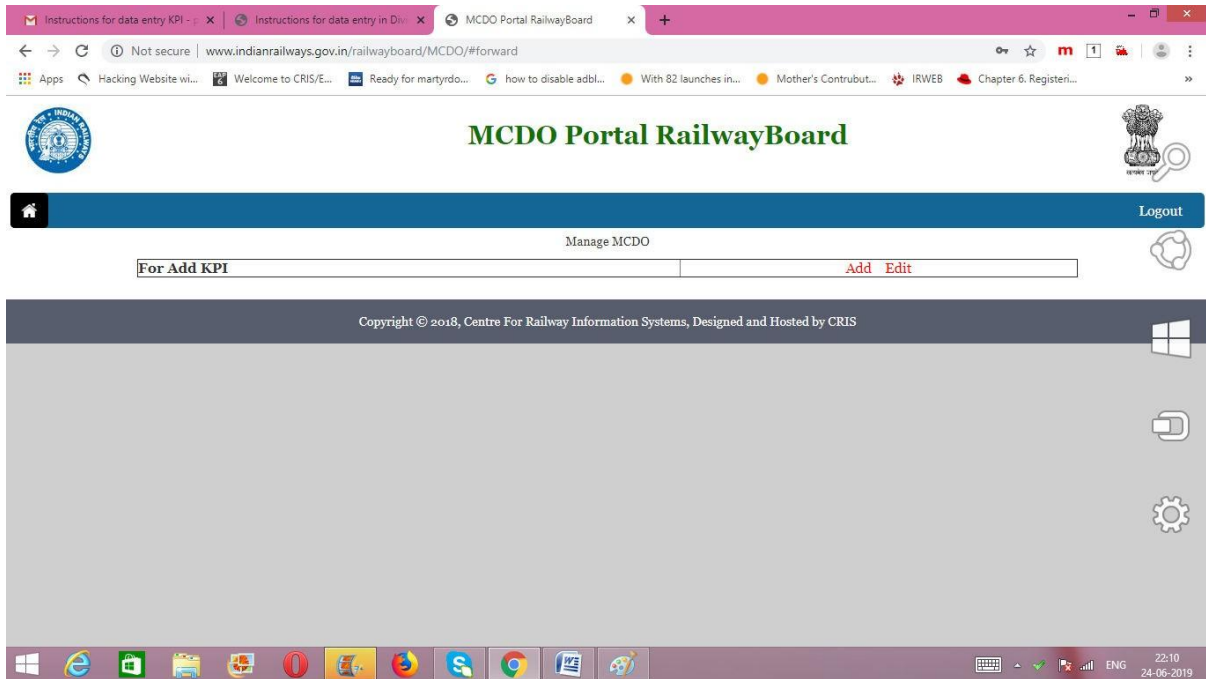


Image3

5. Click on Add Button you will see the screen given below(Image 4)

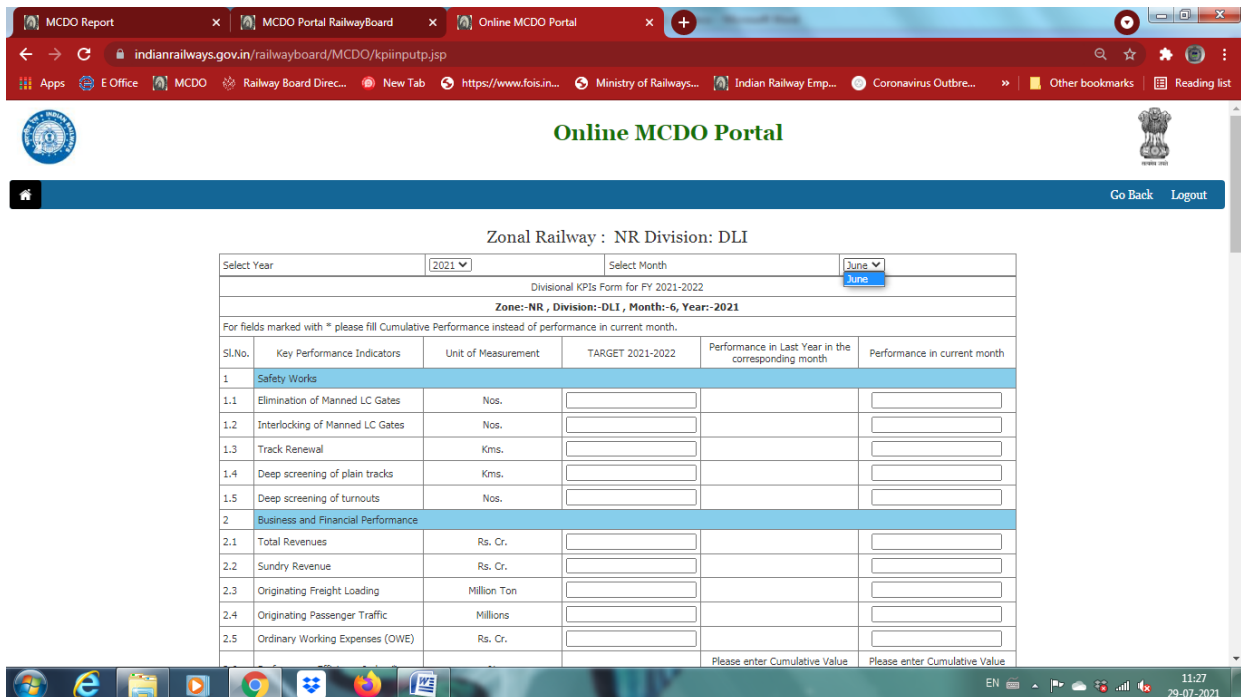


Image 4

5. Select the Year and Month (By default Current Month will appear).Change from dropdown and select as **April (See Image 5)**.

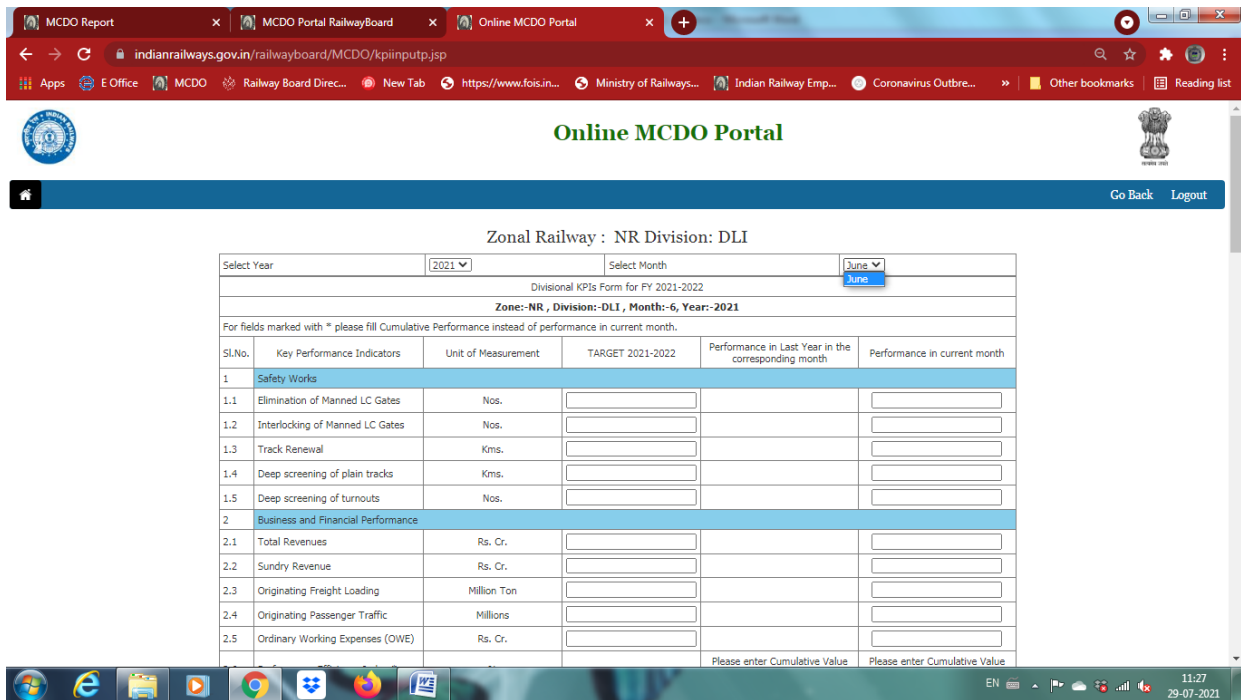


Image 5

6. After selecting Month fill the data according to the instruction provided (see the instruction 2 for filling the data)(Image 6) and click on save button at bottom for saving the data.(see Image 6).

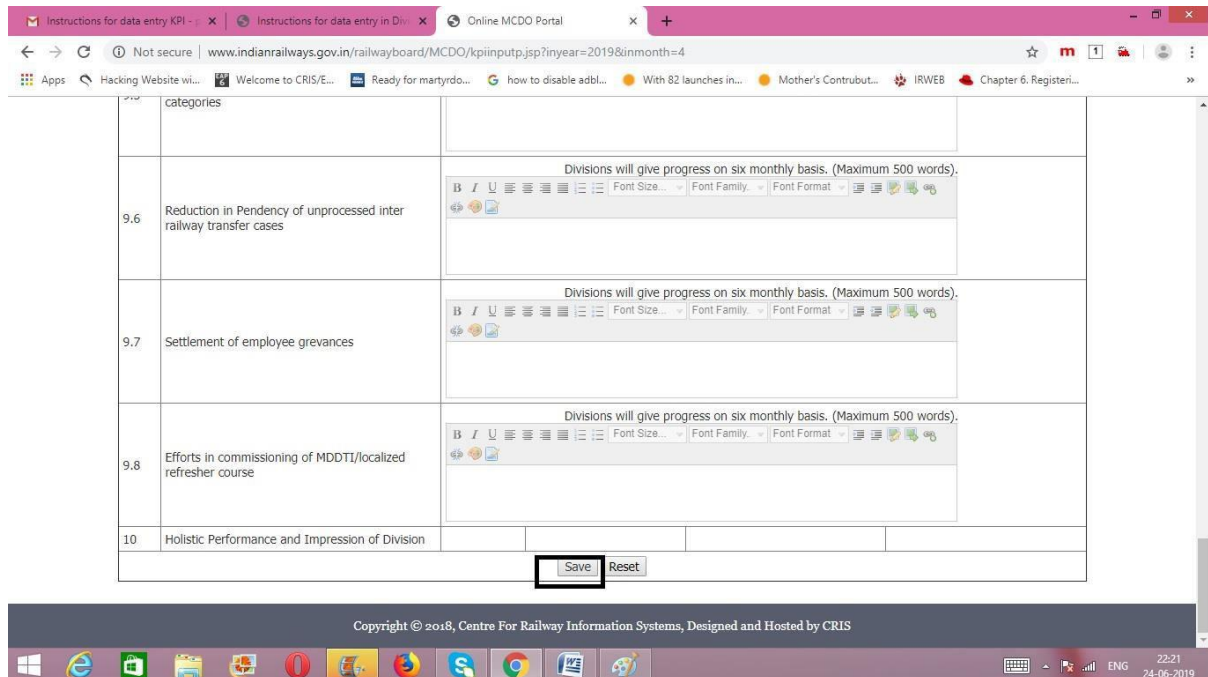


Image 6

7. Repeat the steps for filling the further month data. Follow the instruction for filling the value.

8. In case you are facing issue please call or message to:-

- i. Regarding decision taking issues e.g. correction in Target/Performance data or extension of Target/Performance data feeding date (Ravindra Kumar, Railway Board – 9717096930)
- ii. For technical issues e.g. unable to open the portal, unable to feed/save the data (Prabhat Ranjan, CRIS - 8130797482)
