GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

F.No.2016/V-1/DAR/1/2

New Delhi, dated: 11.04.2017

The SDGMs/CVOs
All Zonal Railways/PUs
CORE, Metro, RDSO

The CVOs
All PSUs

Sub: DAR action against Gazetted Officers on the verge of retirement

The Central Vigilance Commission has requested to formulate a Standard Operating Procedure (SOP) in cases where the Commission’s advice is for DAR action against retiring and retired officers. Instructions in this regard have already been issued vide this office letter No.94/V-1/CVC/1/3 dated 05.10.1994 and 31.05.1995.

The instructions contained in the above letter, suitably modified, are once again reiterated for strict compliance.

For cases involving Gazetted Officers on the verge of retirement i.e., within next four months, the procedure to be followed will be as under-

(i) Anonymous/Pseudonymous complaints received against officers should be dealt with in terms of Board’s letter No.2013/V-1/Complains/1/4 dated 01.04.2014.

(ii) In cases where minor procedural lapses have been committed by the officer and Disciplinary Authority is of the view that the lapses may be condoned or that the action warranted is at best counseling or other administrative action such cases may be forwarded to Board for further action with suitable remarks.

(iii) In cases where the lapses committed by the defaulting officers have been pinpointed and the extent and nature of irregularity are such that minor penalty
action is warranted and the case is becoming time-barred within the next 4 months, charge-sheet for only major penalty may be issued before sending the case to Board. While forwarding such cases, the General Manager of the Railway may indicate separately that major penalty charge-sheet is being issued against such officers since it would take some time before the first stage advice from CVC is obtained. However if the case is not likely to be time-barred, Railways may forward the case to Board for further action with the recommendations of the General Manager.

(iv) Where lapses committed by defaulting officers have been pinpointed and the extent and nature of irregularities are such that major penalty action is warranted, Railways will issue major penalty charge-sheet and forward the case along with the recommendations to Board for further action.

Needless to say that cases of officers/staff on the verge of retirement should be accorded top priority and sent to Railway Board with adequate time available for processing in Railway Board and obtaining advice of CVC.

(Rajnish Kumar)
Director Vigilance(M)
Railway Board

Copy to: All officers in Vigilance Dte./Railway Board.