Sub: Non-use of abbreviation for different designation of the Charged Officers and other concerned officers while forwarding disciplinary cases to the Union Public Service Commission

It has been observed by the Union Public Service Commission that while sending disciplinary cases to them for advice, only abbreviations of different designations of the Charged Officers and other concerned officers are used without mentioning their full forms, resulting in ambiguity and subsequent delay in processing of the cases. With a view to eliminate delay arising out of this, it has been desired by the Commission that while forwarding the disciplinary cases to them, abbreviations should not be used for the designation of the Charged Officers/concerned officers. In case abbreviations are used, their full names should be provided in the proposal without fail.

The above instructions should be followed strictly without any let-

To:

i) All Officers and the Branches of Vigilance Directorate.

ii) Joint Secretary/Establishment, Railway Board