Government of India  
Ministry of Railways  
(Railway Board)  

No.2009/V-1/CVC/1/5  
New Delhi, dated 23rd May, 2012

The General Managers
Zonal Railways/PUs/CORE/ALD  
NF(CONST)/METRO/KOLKATA
Managing Directors / PSUs,
Director Generals / RDSO/LKO &  
RSC/BRC
CAO/COFMOW, DMW/Patiala

The SDGMs
Zonal Railways
Chief Vigilance Officers
PSUs/PUs/RDSO/METRO/CORE

Sub: Need for self-contained speaking and reasoned orders to be issued  
by the authorities exercising disciplinary powers

Attention is invited to Board’s letters of even number dated 20.4.2009 and  
28.12.2011 (RBV No.14/2011) stressing upon the role of the Disciplinary Authorities while  
passing Speaking Orders.

2. The Central Vigilance Commission, have recently, observed that the Disciplinary  
Authority, apart from recording his reasons in the case file, is also expected to record his  
reasoning (either in favour or against the Charged Official) in the final Memorandum to be  
served upon the delinquent officials.

3. It is once again reiterated that instructions contained in CVC’s Office Order  
No.51/9/03 dated 15.09.2003 sent vide Board’s letter No.2003/V1/CVC/1/19 dated  
8.12.2003 (RBV No.13/2003) should be strictly followed while passing Speaking Orders in  
disciplinary cases.

(Vikas Purwar)  
Director Vigilance (M)  
Railway Board

No.2009/V-1/CVC/1/5  
New Delhi, dated 23rd May, 2012

Copy to :-
i) All Officers and the Branches of Vigilance Directorate  
v) AIRF, NFIR, IRPOF, FROA & AIRPFA  
iii) OSD to Hon’ble MR, MSR(M) & MSR(B)- for kind information  
iv) DME/C&IS/RB for information and uploading this letter on the website -  
(http://10.1.10.21/railnet/deptts/vigilance/Home.htm)

(Vikas Purwar)  
Director Vigilance (M)  
Railway Board