

**GOVERNMENT OF INDIA (भारत सरकार)**  
**MINISTRY OF RAILWAYS (रेल मंत्रालय)**  
**(RAILWAY BOARD रेलवे बोर्ड)**

No.TC-I/2020/103/efile/1

New Delhi, dt.23.09.2020

**General Manager**  
All Zonal Railways

**Sub: Issue of Money Receipt in the name of handling agent of freight customer**


Reference has been received regarding issue of Money Receipt in the name of handling agent of freight customer against the payment of charges other than Freight.

The matter has been examined and it has been decided to allow issue of Money Receipt in the name of handling agent of freight customer against the payment of ancillary charges e.g. Demurrage, Wharfage etc., as per the guidelines given below-

- a. The customer will submit an affidavit of appropriate value to the concerned railway authority that they have appointed so and so agent for so and so place to make payment of ancillary charges e.g. Demurrage, Wharfage etc. on his behalf and that he (customer) will continue to bear all liabilities, including legal, with respect to charges raised against him.
- b. Money Receipt format shall bear a column "on behalf of.....", which will be auto-filled with the customer's name.
- c. Goods clerk shall capture in Money Receipt format all requisite details of the handling agent including firm's name, GSTIN, address and also the customer code on behalf of whom the payment is made.
- d. GSTIN of the customer will also be captured, as mentioned in the Railway Receipt, to establish linkage of the transaction, with that of the main service rendered by Railways. Appropriate GST as levied for RR shall be applicable.
- e. The customer (who paid freight for the linked Railway Receipt) shall continue to be responsible to clear without fail all liabilities of its handling agent, if its agent defaults in making such payments to Railways.
- f. In case of any dispute or legal matters, Railway administration will deal with the principal customer only, and will not recognize its handling agent in any way other than for issue of Money Receipt.

This issues in consultation with Accounts directorate and with the concurrence of Finance (Commercial) directorate of Ministry of Railways.

*(This disposes off SWR's letter No.C.304/FOIS/2017/Vol.V dated 07.08.2020)*


  
**(Atul Kumar)**  
**Dy. Director/Rates-I**  
**Railway Board**

No.TC-I//2020/103/efile/1

New Delhi, dt.23.09.2020

Copy to:

1. **Pr. Financial Adviser**, All Zonal Railways
2. **Dy.C&AG(Rlys)**, Room No.222, Rail Bhavan, New Delhi.

  
for **Member(Finance), Railway Board**

No.TC-I//2020/103/efile/1

New Delhi, dt.23.09.2020

Copy for necessary action to:

1. **Pr. Chief Commercial Manager**, all Zonal Railways
2. **Pr. Chief Operations Manager**, all Zonal Railways
3. **Managing Director**, CRIS, Chanakyapuri, New Delhi-21.
4. **Chief Admn. Officer**, FOIS, Camp: CRIS, Chanakyapuri, New Delhi.
5. **MD, KRCL**, Belapur Bhavan, Sector-11, CBD Belapur, Navi Mumbai-400614.
6. **Director General**, National Academy of Indian Railways, Vadodara.
7. **General Secy.**, IRCA, New Delhi.
8. **Director, IRITM**, Vill-Kanausi, Manaknagar, Lucknow-226011

  
(Atul Kumar)  
**Dy. Director/Rates- I**  
**Railway Board**

Copy for information:

**CRB, MT, FC**, Railway Board

AM(T), AM(C), AM(R), PED(TT/M), PED(A/c), PED(Vig.), ED(CC), ED(PG), EDTT(S),  
EDTT(F), ED(Coal), EDFC, EDFE, EDVT, OSD/MR, Railway Board  
TC(R), TC(CR), F(C), Safety Branches, Railway Board