The General Manager, All Indian Railways/PUs, NF(Con), CORE
CAOs, DMW/Patna, WPO/Patna, COFMOW/NDLS, RWP/Bala


Ref:
1. Railway Board’s letter No F(X)II-2015/PW/7 dtd 12.06.2017
2. Railway Board’s letter No. 2015/CE-I/CT/O/20/1 dtd 14.09.17
3. Railway Board’s letter No. 2017/Trans/01/Policy New Delhi, dtd: 18.10.17
4. Railway Board’s letter no 2017/Trans/01/Policy dated 26-10-2017
5. Railway Board’s letter No. 2017/Trans/01/Policy/PT-S dated 02-02-2018

In order to expedite execution of works, in partial supersession of instructions issued vide letters referred above, following are issued with the approval of Board (ME, FC & CRB).

1.0 Project Cell in Divisions

1.1 Large number of works require close coordination within a division, especially those relating to Traffic Facility like yard remodeling, Passenger Amenity at the stations involving FOBs, Platforms, Lifts, Escalators, S&T works including Panel Interlocking, Electronic Interlocking, and RE works in the yards. As the execution of these works is closely linked to train operations, safety and punctuality, divisions are much better equipped to execute such woks with suitable augmentation/ strengthening of the organization.

1.2 Depending upon the need, a Project Cell may be created in the division. ADRM (Infra) should function as head of the Project Team. The officers and staff for the Project Cell may be arranged by the Zonal Railway/Division by suitable redeployment of existing Strength. Detailed Guidelines/Procedure may be formulated by the General Managers. Project Cell may comprise of all or some of the following:

- Sr DEN/Special assisted by one DEN/ADEN and SSE/JE
- Sr DSTE/Special or a DSTE/Spl with supporting officer and staff
- Sr DEE/Spl or DEE/Spl with supporting officer and staff
- DOM/Spl with supporting staff
- Sr DFM/Spl or a DFM/Spl OR any JAG/SS Officer of Finance nominated by PFA of the Railway with supporting officer and staff

1.3 The Project team shall work as a team and all tendering, planning work may be done in-house, without creating any extra burden on the existing workload of other divisional officers, as they are already engaged in safety, punctuality and train operations. For the planning, estimation, tendering, drawing, designs, software and consultancies etc this project team shall be self sufficient with suitable outsourcing, chargeable to the assigned projects. The project cell will have a well equipped “Design and Drawing Office” catering to the needs of all the Branch Officers of division.
1.4 During the works review meetings the decision to allot any particular such work to division may be taken by GM. While allotting the work, allotment should also be accompanied with posting of the required officers to execute the work.

1.5 As Regards the Tender acceptance, and sanction of Detailed Estimates, following has been approved.

<table>
<thead>
<tr>
<th>Sr No</th>
<th>Powers of Acceptance of Works Tender (for each tender)</th>
<th>Accepting Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Above Rs 20 Crore and upto Rs 50 Crore</td>
<td>DRM / CWM</td>
</tr>
</tbody>
</table>

Technical sanction of Detailed Works Estimates

| 1 | Technical sanction of Detailed Works Estimates (upto Rs 75 Crore) | DRM / CWM |

2.0 Nomination of Tender Committee Members

Presently GMs are empowered to decide the level of tender Committee, in accordance with extant instructions of the Board. The constitution of Tender Committee may be modified accordingly by GMs wherever considered necessary.

3.0 Direct Acceptance of E-Tenders of value upto and including Rs 50 lakh:

Electronic-Tenders valuing upto and including Rs 50 lakh may be directly accepted as per Railway Board’s letter no 2017/CE-I/CT-9 dated 11.09.2017. If the accepting authority considers need for negotiation with the lowest tenderer, the negotiation may be conducted by the Accepting Authority himself following the extant procedure for conducting negotiations and Tender Acceptance, as applicable in Works matters and applicable for the normal Tender committee cases.

4.0 Contract Variations

4.1 Clause 42 (4), 2 (a) of Indian Railway Standard General Conditions of Contract, is modified to read as under:

"Operation of an item by more than 125% of the agreement quantity needs the approval of Tender Accepting Authority not less than a JA grade"

4.2 Introduction of new NS item in a Works Contract;

(a) SG/JAG officer has complete power to sanction NS item-upto Rs 5 lakh or 10% of the cost of contract, whichever is less, without finance concurrence and beyond that with Finance concurrence.

(b) In order to streamline the management of NS Items, as a one time exercise, all NS items operated in the past may be examined & consolidated & converted into appropriate scheduled items. Thereafter it may be done on yearly basis by Zonal railways.

5.0 Special Repairs to Officers Bungalow/ Accommodation:

Para 1904 of Engineering Code is deleted. Regarding repairs of the Railway houses, instructions issued from the Transformation Cell vide letter no 2018/TransCell/Process Reform/Estt dated 05.04.2018 may be followed. DRM/PHOD will have full powers for incurring expenditure keeping in view the status and the works required to be undertaken as per extant instructions of Railway Board.
This issues with the concurrence of Associate Finance of Transformation Cell, Railway Board.

Kindly acknowledge the receipt and ensure compliance.

(T. K. Pandey)
Executive Director, Transformation

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways

(Sanjeeb Kumar)
Executive Director (Accounts), Transformation

Copy to

1. The Director, Indian Railway Institute of Civil Engineering, Pune.
2. The Director, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur.
3. The Director, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.
4. The Director, Indian Railway Institute of Electrical Engineering, Nasik.
5. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
6. The Director, Indian Railway Institute of Transport Management, Lucknow.
7. The Registrar, Railway Claims Tribunal, Delhi.
8. The General Secretary, IRCA, New Delhi.
10. The Secretary, Railway Rates Tribunal, Chennai.
11. The Chairman, Railway Recruitment Board, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Gorakhpur, Guwahati, Jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.
12. CMD/MD of all Railway PSUs

Copy to:

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPFA, Room No. 256-D Rail Bhavan

Copy to:

1. PS to MR, MOS(S), MOS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY, DG (RHS), DG (RPF), DG (Stores),
   DG(Pers), DG(S&T)
3. All AMs, Principal Executive Director & Executive Directors of Railway Board

(T. K. Pandey)
Executive Director, Transformation