GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD

NO. 2018/Trans/01/Policy

Dated: 21.01.2019

The General Manager, All Indian Railways/PUs, NF(Con), CORE
The DG/RDSO/Lucknow, DG/NAIR/Vadodara
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela, CAO/IROAF

Sub: Corrigendum Slip no. 5 to Model SOP 2018: Delegation of power for issue of No Objection Certificate (NOC) in respect of Non-Gazetted (NG) staff for pursing higher studies through correspondence course/part time course and applying for admission to different courses.

1. Vide Railway Board letter No. 2018/Trans/01/Policy dated 24.07.2018 Model Schedule of Power (SOP) 2018 was issued. Corrigendum Slip No. 5 to Model SOP 2018 on the above subject, as approved by the Board (MS, FC & CRB) is enclosed for necessary action.

2. A new item S.No.-73 is added in the Model SOP 2018 at Sub-Part-II (Non-Gazetted) of Part F: Establishment Matters.

3. This issues with the concurrence of Associate Finance of Transformation Cell, Railway Board.

Kindly acknowledge the receipt and ensure compliance

DA- Corrigendum Slip No. 5 to Model SOP 2018

(Umesh Balonda)
Executive Director/S&T
Transformation Cell

NO. 2018/Trans/01/Policy

Dated: 21.01.2019

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi.
3. The Director of Audit, All Indian Railways

(Sanjeeb Kumar)
Executive Director/Accounts
Transformation Cell

Copy to: As per list enclosed
NO. 2018/Trans/01/Policy

Copy to:

1. The ADAI (Railways), New Delhi
2. The Director of Audit, All Indian Railways
3. The Director, Indian Railway Institute of Civil Engineering, Pune.
4. The Director, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur.
5. The Director, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.
6. The Director, Indian Railway Institute of Electrical Engineering, Nasik.
7. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
8. The Director, Indian Railway Institute of Transport Management, Lucknow.
9. The Registrar, Railway Claims Tribunal, Delhi.
10. The General Secretary, IRCA, New Delhi.
12. The Secretary, Railway Rates Tribunal, Chennai.
14. Managing Director, CRIS, Chanakyapuri, New Delhi

Copy to:

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPFA, Room No. 256-D Rail Bhavan

Copy to:

1. PS to MR, MOS(S), MOS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY, DG(S&T), DG (RHS), DG (RPF), DG (Stores), DG(Pers)
3. All AMs, Principal Executive Director & Executive Directors of Railway Board

Dated: 21.01.2019

(Umesh Balonda)
Executive Director/S&T
Transformation Cell
**Corrigendum Slip No. 5 of Model SOP 2018.**

**Part F: Establishment Matters**
Sub-Part-II (Non-Gazetted)

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Nature of Powers</th>
<th>PHOD/ CHOD/HOD</th>
<th>DRM/ A DRM/ SAG Officers in Field Units</th>
<th>Divisional Officers, Extra-Divisional Officers &amp; Officers in Headquarters</th>
<th>REMARKS</th>
</tr>
</thead>
</table>
| 73    | Issue of NOC for Correspondence Course/Part Time Course and applying for admission to different courses | Full Powers    | Full powers within division/workshop except those posts which are controlled by HQrs | Full power in respect of staff under their control for which they are appointing authority except those posts which are controlled by HQrs | 1. Finance concurrence is not necessary.
2. The case will be processed by the bill drawing office (Personal/Security/Accounts) as the case may be and necessary approval may be obtained from the concerned officer of the controlling department and accordingly NOC will be issued.
3. Applicable except for any course in which course fee, is either partial or full is to be re-imbursed.
4. Applicable for courses recognized by Gol. |

*Signature:*

*Date: 21.01.19*